Process Name:

SOP #3 Control of Monitoring and Measuring Resources

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Approved by :   Rick Rowland, SRVP QA & Eng.

Date: 11/22/2019

WITH WHAT?
Equipment & Materials

Gage Masters
Computers / Gage tracking
Gages and Test Equipment
Calibration Software
Phones / Fax / E-mail

Objectives:
Ensure all resources used to ensure valid and reliable results for QMS activities are fit for use

WITH WHOM?
Training, Knowledge, Staff

Quality Assurance
Outside Calibration and Testing Labs
Gage & Testing Equipment Suppliers
Manufacturing and Warehouse Operators

Activities

INPUT
(What Should We Be Bringing/Receiving?)

Information related to:
 - Selection and evaluation of calibration suppliers
 - Customer requirements for inspection / testing
 - Calibration schedule and log
 - Product specifications

REQUIREMENTS

- ☐ **Review Calibration Schedule and Log**
- ☐ **Choose appropriate inspection/test equipment for calibration**
- ☐ **Use Approved Suppliers for Outside Calibration or testing (as required)**
- ☐ **Calibrate inspection/test equipment**
- ☐ **Tag equipment (as appropriate) and document results**
- ☐ **Dealing with nonconformances**
- ☐ **Continuing evaluation of suppliers**

OUTPUTS
What we should Deliver?

Purchase Orders
Approved Suppliers List
Tagged Equipment (as appropriate)
Calibration Records

REQUIREMENTS

HOW MANY? HOW MUCH?
Performance Indicators (Metrics)

 - Internal & External DPPMs
 - Customer complaints
 - Internal Audits
 - On-Time Delivery

HOW?
Instructions, Procedures, Methods, Documents

QMP 6.3 Planning of Changes
QMP 7.5 Documented Information
QMP 8.1 Award Review
QMP 8.7 Control of Nonconforming Outputs
QMP 9.2 Internal Audits
QMP 10.2 NC and Corrective Action
SOP #1 Training
MOP #1 Management Review
Quality Policy and Mission Statement
Production Quality Risk Assessment Matrix