Overhead Crane Operators Daily Checklist

MAKE	CAPACITY		Location	
	(print)	(print)		(print)
	Month/ Year			
	,		(print)	
Comments				
(print)				
		DATE	Fill in either (A or B) then	the number code for defects
THE	FOLLOWING WILL BE CHECKED DAILY:	1		Initials:
1	. Test Run Unit. Observe for obvious	2		Initials:
	malfunctions or defects.	3		Initials:
2	Check all lines, pendants, pull ropes and	4		Initials:
	related controls for defects	5		Initials:
3	Examine load hooks for wear, cracks or	6		
	damage. (Reject if hook has more than 15%	7		
	in throat opening or a 10% twist from the	8		Initials:
	plane)	9		Initials:
4	Hoist or load attachments. All swings- check	10		Initials:
	for wear twist, distorted links, excessive	11		Initials:
	stretch, hook or ton damage	12		
5	Rope slings; Check for excessive wear, twists,	13		
-	kinks, cut or mashed spots, and end	14		Initials
	connections	15		Initials
6	6 Check all running ropes and chains for	16		Initials
	correct reeving	17		Initials
7	Check upper limit switch with no load	18		Initiala
8	Check lower limit switch with no load	19		Initials
		20		Initials:
OPERATC	RS CONDITION CODE	21		Initials:
	- Acceptable	22		Initials:
B-	Defective, Report at	23		Initials:
	once			
		25		Initials:
				Initials:
				Initials:
				Initials:
		29		Initials:
INSPECTO	RS MONTHLY REPORT:	30		Initials:
print	Comments:	31		Initials:

INSPECTOR:

MONTH/YEAR_____