

Process/Product Audit Checklist

Cust #: <u>10</u>		Customer: <u>HEIL</u>		GRP/Size/GRD/Width: <u>HES/250/H580/10.77</u>	
PWC: <u>P62</u>		W/O#: <u>87871</u>		Date: <u>1.14.19</u> Part #(s): <u>112-8707-016</u> Auditor: <u>S Smith</u>	
Gauge Range: <u>.235 - .265</u>		Actual Gauge: <u>.241</u>		Width Range: <u>10.71 - 10.83</u> Width Actual: <u>10.75</u>	
Length Range: <u>76.52 - 76.44</u>		Length Actual: <u>76.35</u>		Other: <u>7.74 - 8.06</u> Other Actual: <u>8.01</u>	
Other: <u>3.14 - 3.91</u>		Other Actual: <u>3.24</u>		Other: <u>89° - 91°</u> Other Actual: <u>90°</u>	
Item	YES	NO	N/A	Comments/Action Taken (Required for NO)	
Process Inspection Sheets filled out according to <u>frequency</u> and <u>sampling</u> required?	X			Process Sheet Form used	
Correct raw material type and size?	X			Tag(s) to use: <u>193740</u> Tag(s) used: <u>193940</u>	
Setup performed according to W/O?	X				
Product is acceptable according to customer-specific requirements? [Fab: Is the Part Print Present & the correct Revision? Are required measurements documented?]	X			[Fab: Print Rev: <u>E</u> , W/O Rev: <u>E</u> , Part Spec Rev: <u>E</u>] (Leave blank if non-Fab audit)	
Packaging is acceptable according to customer-specific requirements?	X			HEIL FAB PART	
Visual Inspection performed and product meets requirements?	X				
Out of spec noted, with actions taken?			X		
Non-conforming material put into reject warehouse and physically put into non-conforming area?			X		
Required gages available & functional?	X				
All Gages Calibrated (List in Comments)	X			1207 - MAR '18 DUE MAR '19 Gages Observed (list last calibration and when due) P602 - NOV '18 DUE NOV '19 16105577 - OCT '18 DUE OCT '19	
Housekeeping: Machine/Floor clean? Loose tags & paperwork cleaned up?	X				
Required PPE being worn?	X				
Forms are the latest revision per Quality Intranet?	X			List Forms (Observed Rev vs Intranet Rev) GAP059 REV 0 VS REV 0 GAP020 REV 1 VS REV 1	
Hardcopy Controlled Documents are listed on Quality Intranet by location?	X			List Documents and their Location: FRONT OFFICE PLANT, BREAK ROOM (O Policy)	