

Process/Product Audit Checklist

Cust #:	10	Customer:	HEIL	GRP/Size/GRD/Width:	RS/74/H580
PWC:	GL6	W/O#:	87273	Date:	1-17-19
Part #(s):	126-6070	Auditor:	John Foster		
Gauge Range:	0.165 - 0.177	Actual Gauge:	0.170	Width Range:	11.19 - 11.51
Width Actual:	11.251				
Length Range:	83.19 - 83.31	Length Actual:	83.250	Other:	
Other Actual:					
Other:		Other Actual:		Other:	
Other Actual:					
Item	YES	NO	N/A	Comments/Action Taken (Required for NO)	
Process Inspection Sheets filled out according to frequency and sampling required?	✓				
Correct raw material type and size?	✓			Tag(s) to use: <u>190514</u> 190514 Tag(s) used: <u>190514</u> 190514	
Setup performed according to W/O?	✓				
Product is acceptable according to customer-specific requirements? [Fab: Is the Part Print Present & the correct Revision? Are required measurements documented?]	✓			[Fab: Print Rev: <u>A</u> , W/O Rev: <u>A</u> , Part Spec Rev: <u>4</u>] (Leave blank if non-Fab audit)	
Packaging is acceptable according to customer-specific requirements?	✓				
Visual Inspection performed and product meets requirements?	✓				
Out of spec noted, with actions taken?			✓	N/A	
Non-conforming material put into reject warehouse and physically put into non-conforming area?			✓	N/A	
Required gages available & functional?	✓				
All Gages Calibrated (List in Comments)	62 X			Gages Observed (list last calibration and when due) <u>20917</u> <u>JAN '19</u> <u>DUE JAN '20</u> <u>1218</u> <u>OCT '18</u> <u>DUE OCT '19</u> <u>T3054</u> <u>NOV '18</u> <u>DUE NOV '19</u>	
Housekeeping: Machine/Floor clean? Loose tags & paperwork cleaned up?		✓		trash + boards in the floor (operator cleaned before I finished audit)	
Required PPE being worn?	✓				
Forms are the latest revision per Quality Intranet?	62 X			List Forms (Observed Rev vs Intranet Rev) <u>GAD020 Rev 1</u> <u>VS</u> <u>Rev 1</u>	
Hardcopy Controlled Documents are listed on Quality Intranet by location?	X			List Documents and their Location: <u>Q.P. - PLANT, FRONT OFFICE +</u> <u>BACK ROOM</u>	