

Process/Product Audit Checklist

Cust #: <u>10</u>		Customer: <u>Heil</u>		GRP/Size/GRD/Width: <u>HRS/7L/H580/61.5"</u>	
PWC: <u>LBI</u>		W/O#: <u>73456</u>		Date: <u>1/29/18</u>	
Part #(s): <u>126-6070</u>		Auditor: <u>Z. Delp</u>			
Gauge Range: <u>168-1775</u>		Actual Gauge: <u>173</u>		Width Range: <u>11.25" ± .040</u>	
Width Actual: <u>11.375"</u>					
Length Range: <u>83.25" ± .040</u>		Length Actual: <u>83.250"</u>		Other: <u>.750" ± .030</u>	
Other Actual: <u>.748" ±</u>					
Other: _____		Other Actual: _____		Other: _____	
Other Actual: _____					
Item	YES	NO	N/A	Comments/Action Taken (Required for NO)	
Process Inspection Sheets filled out according to <u>frequency</u> and <u>sampling</u> required?	✓				
Correct raw material type and size?	✓			Tag(s) to use: <u>165740</u> Tag(s) used: <u>165740</u>	
Setup performed according to W/O?	✓				
Product is acceptable according to customer-specific requirements? (<u>Fab</u> : Is the Part Print Present & the correct Revision? Are required measurements documented?)	✓			[<u>Fab</u> : Print Rev: <u>A</u> , W/O Rev: <u>A</u> , Part Spec Rev: <u>A</u>] (Leave blank if non-Fab audit)	
Packaging is acceptable according to customer-specific requirements?	✓				
Visual Inspection performed and product meets requirements?	✓				
Out of spec noted, with actions taken?	✓			width was correct, part spec was incorrect for LYN forming, corrected 1/29/18	
Non-conforming material put into reject warehouse and physically put into non-conforming area?			✓		
Required gages available & functional?	✓				
All Gages Calibrated (List in Comments)	✓			Gages Observed (list last calibration and when due) 161158918 (cal. pers) 11/17 Due 5/18 053 Tape line 1/18 Due 7/18 046 protractor 11/17 Due 5/18	
Housekeeping: Machine/Floor clean? Loose tags & paperwork cleaned up?	✓				
Required PPE being worn?	✓				
Forms are the latest revision per Quality Intranet?	✓			List Forms (Observed Rev vs Intranet Rev) no forms observed / used @ LBI	
Hardcopy Controlled Documents are listed on Quality Intranet by location?			✓	List Documents and their Location: No hard copy documents @ LBI	