

Process/Product Audit Checklist

Cust #: <u>2906</u>		Customer: <u>Porters</u>		GRP/Size/GRD/Width: <u>CRS/16/CSB/48</u>	
PWC: <u>LCT</u>		W/O#: <u>5682</u>		Date: <u>1/30/18</u> Part #(s): _____ Auditor: <u>Z. Delp</u>	
Gauge Range: <u>.0598 \pm .005</u>		Actual Gauge: <u>.056</u>		Width Range: <u>48 \pm .1875</u> Width Actual: <u>48.125</u>	
Length Range: <u>96 \pm .250</u>		Length Actual: <u>96.125</u>		Other: _____ Other Actual: _____	
Other: _____		Other Actual: _____		Other: _____ Other Actual: _____	
Item	YES	NO	N/A	Comments/Action Taken (Required for NO)	
Process Inspection Sheets filled out according to <u>frequency</u> and <u>sampling</u> required?	✓				
Correct raw material type and size?	✓			Tag(s) to use: <u>PV 4652</u> Tag(s) used: <u>PV 4652</u>	
Setup performed according to W/O?	✓				
Product is acceptable according to customer-specific requirements? [Fab: Is the Part Print Present & the correct Revision? Are required measurements documented?]	✓			[Fab: Print Rev: _____, W/O Rev: _____, Part Spec Rev: _____] (Leave blank if non-Fab audit)	
Packaging is acceptable according to customer-specific requirements?	✓				
Visual Inspection performed and product meets requirements?	✓				
Out of spec noted, with actions taken?			✓		
Non-conforming material put into reject warehouse and physically put into non-conforming area?			✓		
Required gages available & functional?	✓				
All Gages Calibrated (List in Comments)	✓			Gages Observed (list last calibration and when due) 036 mics 1/18 Due 7/18 043 mics 1/18 Due 7/18 04 Tape 1/18 Due 7/18	
Housekeeping: Machine/Floor clean? Loose tags & paperwork cleaned up?	✓				
Required PPE being worn?	✓				
Forms are the latest revision per Quality Intranet?	✓			List Forms (Observed Rev vs Intranet Rev) <u>LYN-F-001 Rev. 1 7/15/16</u>	
Hardcopy Controlled Documents are listed on Quality Intranet by location?	✓			List Documents and their Location: <u>Quality Policy JDM-F-004 5/29/12 Rev. 0</u>	