

Process/Product Audit Checklist

Cust #: <u>2719</u> Customer: <u>Altec</u>		GRP/Size/GRD/Width: <u>615.0785CB4DN072</u>		
PWC: <u>SRB</u> W/O#: <u>67372</u> Date: <u>10-10-17</u> Part #(s): <u>970132967</u>		Auditor: <u>B. Clem</u>		
Gauge Range: <u>.0685-.0865</u>	Actual Gauge: <u>.069</u>	Width Range: <u>72-72.3125</u>	Width Actual: <u>72.216</u>	
Length Range: <u>132-132.1250</u>	Length Actual: <u>132.045</u>	Other: <u>0-.12</u>	Other Actual: <u>.050</u>	
Other: <u>0-.31</u>	Other Actual: <u>.050</u>	Other: <u>5290 lbs.</u>	Other Actual: <u>4960 lbs.</u>	
Item	YES	NO	N/A	Comments/Action Taken (Required for NO)
Process Inspection Sheets filled out according to <u>frequency</u> and <u>sampling</u> required?	✓			Filled out but checks were not done. Laguwon
Correct raw material type and size?	✓			Tag(s) to use: <u>656208/656211</u> Tag(s) used: <u>656208/656211</u>
Setup performed according to W/O?	✓			
Product is acceptable according to customer-specific requirements? [Fab: Is the Part Print Present & the correct Revision? Are required measurements documented?]	✓			[Fab: Print Rev: _____, W/O Rev: _____, Part Spec Rev: _____] (Leave blank if non-Fab audit)
Packaging is acceptable according to customer-specific requirements?	✓			
Visual inspection performed and product meets requirements?	✓			
Out of spec noted, with actions taken?				
Non-conforming material put into reject warehouse and physically put into non-conforming area?				
Required gages available & functional?	✓			
All Gages Calibrated (List in Comments)	✓			Gages Observed (list last calibration and when due) 8-3 25' Tape 7-31-17 7-31-18 M-44 1" mic 6-27-17 6-27-18 ST-5 Step Gauge 7-5-17 7-5-18 603294 Meas Table 4-19-17 4-19-18
Housekeeping: Machine/Floor clean? Loose tags & paperwork cleaned up?	✓			
Required PPE being worn?	✓			
Forms are the latest revision per Quality Intranet?	✓			List Forms (Observed Rev vs Intranet Rev) SMT-SRB.001 11-2-16 5 Not Followed SMT-SH.001 10-26-11 0 Not Followed FOP081 2-16-01 1
Hardcopy Controlled Documents are listed on Quality Intranet by location?			✓	List Documents and their Location:

Residual Stress was not done at the beginning or end of the first skid.

When he started the second skid I told him he had not done a residual and also notified David. He did a residual during the second skid.

A length check or square check was not done on the beginning of the first skid.

He did a length check at the end of the first skid but not a square check.