Process/Product Audit Checklist

Cust #: 10   Customer: Heil   GRP/Size/GRD/Width: HR819E/HH580/52.95

PWC: GL2   W/O#: 106425   Date: 11-14-19   Part #(s): 113-7013-002   Auditor: John Foster

Gauge Range: .152-.162   Actual Gauge: .152   Width Range: 52.87-52.97   Width Actual: 52.90

Length Range: 90.15-90.27   Length Actual: 90.25   Other: N/A   Other Actual: N/A

Other: N/A   Other Actual: N/A   Other: N/A   Other Actual: N/A

Item	YES	NO	N/A	Comments/Action Taken (Required for NO)
Process Inspection Sheets filled out according to <u>frequency</u> and <u>sampling</u> required?		✓		talked to operator and re-trained
Correct raw material type and size?	✓			Tag(s) to use: 228860 Tag(s) used: 228860
Setup performed according to W/O?	✓			
Product is acceptable according to customer-specific requirements? [**Fab:** Is the Part Print Present & the correct Revision? Are required measurements documented?]	✓			[**Fab:** Print Rev: A, W/O Rev: A, Part Spec Rev: A] (Leave blank if non-Fab audit)
Packaging is acceptable according to customer-specific requirements?	✓			
Visual Inspection performed and product meets requirements?	✓			
Out of spec noted, with actions taken?			✓	
Non-conforming material put into reject warehouse and physically put into non-conforming area?			✓	
Required gages available & functional?			✓	Calipers - 1206 Tape - T3068 NO Mics ✱
All Gages Calibrated (List in Comments)	✓			Gages Observed (list last calibration and when due) 1206 - AUG '19 DUE AUG '20 T3068 - OCT '19 DUE OCT '20 2099 - FEB '19 DUE FEB '20 ✱
Housekeeping: Machine/Floor clean? Loose tags & paperwork cleaned up?	✓			
Required PPE being worn?	✓			
Forms are the latest revision per Quality Intranet?	✓			List Forms (Observed Rev vs Intranet Rev) GAD020 REV 1 VS REV 1
Hardcopy Controlled Documents are listed on Quality Intranet by location?	✓			List Documents and their Location:

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✱ MICS LOCATED AND RETURNED TO LASER 2 - RPS 11.15.19