

Process/Product Audit Checklist

Cust #: <u>3303</u> Customer: <u>TBEI</u> GRP/Size/GRD/Width: <u>HRS 250 CSB/.280/</u>	
PWC: <u>GL1</u> W/O#: <u>86504</u> Date: <u>12-13-18</u> Part #(s): <u>1630383</u> Auditor: <u>John Foster</u>	
Gauge Range: <u>.235-.265</u> Actual Gauge: <u>.240</u> Width Range: <u>N/A</u> Width Actual: <u>N/A</u>	
Length Range: <u>33.90-34.04</u> Length Actual: <u>34.00</u> Other: <u>1.503-1.593</u> Other Actual: <u>1.565</u>	
Other: <u>N/A</u> Other Actual: <u>N/A</u> Other: <u>N/A</u> Other Actual: <u>N/A</u>	
Item	YES NO N/A Comments/Action Taken (Required for NO)
Process Inspection Sheets filled out according to <u>frequency</u> and <u>sampling</u> required?	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Correct raw material type and size?	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Tag(s) to use: <u>618532</u> Tag(s) used: <u>618532</u>
Setup performed according to W/O?	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Product is acceptable according to customer-specific requirements? [Fab: Is the Part Print Present & the correct Revision? Are required measurements documented?]	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> [Fab: Print Rev: <u>C</u> , W/O Rev: <u>C</u> , Part Spec Rev: <u>C</u>] (Leave blank if non-Fab audit)
Packaging is acceptable according to customer-specific requirements?	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Visual Inspection performed and product meets requirements?	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Out of spec noted, with actions taken?	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>
Non-conforming material put into reject warehouse and physically put into non-conforming area?	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>
Required gages available & functional?	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
All Gages Calibrated (List in Comments)	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Gages Observed (list last calibration and when due) <u>1212 - Feb '18 DUE Feb '19</u> <u>2087 - Feb '18 DUE Feb '19</u> <u>T3056 - Feb '18 DUE Feb '19</u>
Housekeeping: Machine/Floor clean? Loose tags & paperwork cleaned up?	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Required PPE being worn?	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Forms are the latest revision per Quality Intranet?	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> List Forms (Observed Rev vs Intranet Rev) <u>GAD 020 Rev 1 - Rev 1</u>
Hardcopy Controlled Documents are listed on Quality Intranet by location?	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> List Documents and their Location: <u>Q.P. - FRONT OFFICE, PLTWA, BREAKROOM</u>