Process/Product Audit Checklist

Cust #: 3341	Customer: ERMCO	GRP/Size/GRD/Width: POS /7 /CSBTP /72.00

PWC: BB1	W/O#: 178621	Date: 12.21.20	Part #(s): 250 565-106	Auditor: B. SMITH

Gauge Range: .1713 - .1873 Actual Gauge: .182 Width Range: 72.99~ 72.00 Width Actual: 72.75

Length Range: 150.50 - 150.00 Length Actual: 150.187 Other: SQ .0~ .62 Other Actual: .062

Other: N/A	Other Actual: N/A	Other: N/A	Other Actual: N/A

Item	YES	NO	N/A	Comments/Action Taken (Required for NO)
Process Inspection Sheets filled out according to <u>frequency</u> and <u>sampling</u> required?	X			
Correct raw material type and size?	X			Tag(s) to use: 69246 Tag(s) used: 69246
Setup performed according to W/O?	X			
Product is acceptable according to customer-specific requirements? [**Fab:** Is the Part Print Present & the correct Revision? Are required measurements documented?]	X			[**Fab:** Print Rev:_____, W/O Rev:_____, Part Spec Rev:_____] (Leave blank if non-Fab audit)
Packaging is acceptable according to customer-specific requirements?	X			
Visual Inspection performed and product meets requirements?	X			
Out of spec noted, with actions taken?			X	
Non-conforming material put into reject warehouse and physically put into non-conforming area?			X	
Required gages available & functional?	X			
All Gages Calibrated (List in Comments)	X			Gages Observed (list last calibration and when due) 013 MIC FEB '20 DUE FEB '21 TID14 TAPE DEC '20 DUE DEC '21
Housekeeping: Machine/Floor clean? Loose tags & paperwork cleaned up?	X			
Required PPE being worn?	X			
Forms are the latest revision per Quality Intranet?	X			List Forms (Observed Rev vs Intranet Rev) DEC - BB1 - CTL REV4 VS REV4
Hardcopy Controlled Documents are listed on Quality Intranet by location?			X	List Documents and their Location: