

Process/Product Audit Checklist

Cust #: <u>2996</u>		Customer: <u>BUSH Hog</u>		GRP/Size/GRD/Width: <u>HR3/345/436/750 x 1.50/1.375 ON</u>	
PWC: <u>624</u>		W/O#: <u>122105</u>		Date: <u>12/4/20</u>	
Part #(s): <u>500T7822</u>		Auditor: <u>Lake Miller</u>			
Gauge Range: <u>.365-.385</u>		Actual Gauge: <u>.375</u>		Width Range: <u>.72-.78</u>	
Width Actual: <u>.76</u>					
Length Range: <u>1.47-1.53</u>		Length Actual: <u>1.49</u>		Other: <u>N/A</u>	
Other Actual: <u>N/A</u>		Other: <u>N/A</u>		Other Actual: <u>N/A</u>	
Item	YES	NO	N/A	Comments/Action Taken (Required for NO)	
Process Inspection Sheets filled out according to <u>frequency</u> and <u>sampling</u> required?		✓		<u>Didn't Put Finish Run Time</u>	
Correct raw material type and size?	✓			Tag(s) to use: <u>266422</u> Tag(s) used: <u>266422</u>	
Setup performed according to W/O?	✓				
Product is acceptable according to customer-specific requirements? [Fab: Is the Part Print Present & the correct Revision? Are required measurements documented?]	✓			[Fab: Print Rev: <u>B.12</u> W/O Rev: <u>B.12</u> , Part Spec Rev: <u>B.12</u>] (Leave blank if non-Fab audit)	
Packaging is acceptable according to customer-specific requirements?	✓				
Visual Inspection performed and product meets requirements?	✓				
Out of spec noted, with actions taken?		✓			
Non-conforming material put into reject warehouse and physically put into non-conforming area?		✓			
Required gages available & functional?	✓				
All Gages Calibrated (List in Comments)	✓			Gages Observed (list last calibration and when due) <u>M002 - Due Jan 2021 CAL: JAN 2020</u> <u>F1004 - Due Mar 2021 CAL: MAR 2020</u> <u>L007 - Due July 2021 CAL: JULY 2020</u>	
Housekeeping: Machine/Floor clean? Loose tags & paperwork cleaned up?	✓				
Required PPE being worn?		✓			
Forms are the latest revision per Quality Intranet?	✓			List Forms (Observed Rev vs Intranet Rev) <u>GAD Rev 1 vs GAD Rev 1 (6/10/20)</u>	
Hardcopy Controlled Documents are listed on Quality Intranet by location?	✓			List Documents and their Location: <u>Plasma line, Break Room, Plant Office, Quality Intranet (Q. Policy)</u>	