Process/Product Audit Checklist

Cust #: 3337   Customer: EATON MEXICO   GRP/Size/GRD/Width: POC/I3E/CBTPCE

PWC: BB1   W/O#: 600606   Date: 12/8/2016   Part #(s): 47-60722-7   Auditor: R. HOWARD

Gauge Range: 0.093-0.107   Actual Gauge: 0.95   Width Range: 60.250-60.5   Width Actual: 60.392

Length Range: 111.5-111.685   Length Actual: 111.625   Other: SQUA 0.00-0.18   Other Actual: 0.085

Other: _____   Other Actual: _____   Other: _____   Other Actual: _____

Item	YES	NO	N/A	Comments/Action Taken (Required for NO)
Process Inspection Sheets filled out according to <u>frequency</u> and <u>sampling</u> required?	✓			
Correct raw material type and size?	✓			Tag(s) to use: ND52351 Tag(s) used: ND52351
Setup performed according to W/O?	✓			
Product is acceptable according to customer-specific requirements? [**Fab:** Is the Part Print Present & the correct Revision? Are required measurements documented?]	✓			[**Fab:** Print Rev:_____, W/O Rev:_____, Part Spec Rev:_____] (Leave blank if non-Fab audit)
Packaging is acceptable according to customer-specific requirements?			✓	MATERIAL SAT OFF THE LINE TO BE PACKAGED LATER. WORKERS DID NOT REQUEST W/O BACK TO PACKAGE. MAY NOT HAVE CAUGHT A CHANGE TO SPECS
Visual Inspection performed and product meets requirements?	✓			
Out of spec noted, with actions taken?	✓			QUESTIONABLE MATERIAL SENT TO DAVE AND WAS TOLD TO SHIP TO CUSTOMER
Non-conforming material put into reject warehouse and physically put into non-conforming area?			✓	
Required gages available & functional?	✓			
All Gages Calibrated (List in Comments)	✓			Gages Observed (list last calibration and when due) IDENT 2075 DATE 8·8·16 DUE 8·8·17
Housekeeping: Machine/Floor clean? Loose tags & paperwork cleaned up?	✓			
Required PPE being worn?	✓			
Forms are the latest revision per Quality Intranet?	✓			List Forms (Observed Rev vs Intranet Rev) OBSERVED: DEC-BB1-CTL REV 2 INTRANET: DEC-BB1-CTL REV 2
Hardcopy Controlled Documents are listed on Quality Intranet by location?	✓			List Documents and their Location: DEC-BB1-CTL OPERATOR STATION

Follow-up:

Most pickled material is sat off the line to be packaged later. This is mostly due to the longer packaging time these bundles require. Packaging does not request the paperwork back to correctly identify all requirements. This may cause packaging to miss a change to a part spec in the future. I am working with Tim to find a solution to this problem. Perhaps it could be as simple as requiring packaging to have the work order in hand during the packaging of all material, which in turn would force them to request the paperwork back.