

# Process/Product Audit Checklist

Cust #: <u>2919</u>		Customer: <u>Jost</u>		GRP/Size/GRD/Width: <u>POS/250/H580/60</u>	
PWC: <u>881</u>		W/O#: <u>165060</u>		Date: <u>12/13/22</u> Part #(s): <u>SK 71019-25</u> Auditor: <u>R. Rowland</u>	
Gauge Range: <u>.240-.260</u>		Actual Gauge: _____		Width Range: <u>60.00-61.50"</u> Width Actual: _____	
Length Range: <u>120-121</u>		Length Actual: <u>120.21, 120.16</u>		Other: <u>.43 max Bow</u> Other Actual: <u>&lt;.43</u> <sup>1 Tag over</sup>	
Other: <u>0.50 max Square</u>		Other Actual: <u>.125"</u>		Other: _____ Other Actual: _____	
Item	YES	NO	N/A	Comments/Action Taken (Required for NO)	
Process Inspection Sheets filled out according to <u>frequency</u> and <u>sampling</u> required?	✓				
Correct raw material type and size?	✓			Tag(s) to use: <u>N076579</u> Tag(s) used: <u>N076579</u>	
Setup performed according to W/O?	✓				
Product is acceptable according to customer-specific requirements? [Fab: Is the Part Print Present & the correct Revision? Are required measurements documented?]	✓			[Fab: Print Rev: _____, W/O Rev: _____, Part Spec Rev: _____] (Leave blank if non-Fab audit)	
Packaging is acceptable according to customer-specific requirements?	✓			✓ 3 cross Blocks ✓ 2 Width Bands ✓ 2 Length Bands ✓ Paper Top	
Visual Inspection performed and product meets requirements?	✓				
Out of spec noted, with actions taken?	✓			Tag 860459 Tagged as Reject	
Non-conforming material put into reject warehouse and physically put into non-conforming area?	✓			Tag 860459 Tagged as Reject	
Required gages available & functional?	✓				
All Gages Calibrated (List in Comments)				Gages Observed (list last calibration and when due) ✓ 0-1" Mic 009, 4/26/22 → 4/26/23 ✓ AGT800 3305, 7/18/22 → 1/18/23 ✓ 25" Tape T205, 4/26/22 → 4/26/23	
Housekeeping: Machine/Floor clean? Loose tags & paperwork cleaned up?	✓				
Required PPE being worn?	✓				
Forms are the latest revision per Quality Intranet?	✓			List Forms (Observed Rev vs Intranet Rev) ✓ DEC 881-CTL 6/26/17 Rev. 4	
Hardcopy Controlled Documents are listed on Quality Intranet by location?			✓	List Documents and their Location:	