

Process/Product Audit Checklist

Cust #: <u>10</u>		Customer: <u>HEIL FAB</u>		GRP/Size/GRD/Width: <u>HRS/12F/1540/1058 x 69.07 L.1106N</u>	
PWC: <u>616</u>		W/O#: <u>112217</u>		Date: <u>2/27/2020</u> Part #(s): <u>311-6103</u> Auditor: <u>L. Thompson</u>	
Gauge Range: <u>.0901 - .1106</u>		Actual Gauge: <u>.1113</u>		Width Range: <u>.0627 - .062</u> Width Actual: <u>.10995</u>	
Length Range: <u>1.062 - .062</u>		Length Actual: <u>19.0625</u>		Other: <u>NA</u> Other Actual: <u>NA</u>	
Other: <u>NA</u>		Other Actual: <u>NA</u>		Other: <u>NA</u> Other Actual: <u>NA</u>	
Item	YES	NO	N/A	Comments/Action Taken (Required for NO)	
Process Inspection Sheets filled out according to frequency and sampling required?		✓		Operator started job and never filled out measurement or finish paper work for the job NA	
Correct raw material type and size?	✓			Tag(s) to use: <u>240641</u> Tag(s) used: <u>240641</u>	
Setup performed according to W/O?	✓				
Product is acceptable according to customer-specific requirements? [Fab: Is the Part Print Present & the correct Revision? Are required measurements documented?]	✓			[Fab: Print Rev: <u>-</u> , W/O Rev: <u>-</u> , Part Spec Rev: <u>-</u>] (Leave blank if non-Fab audit)	
Packaging is acceptable according to customer-specific requirements?	✓				
Visual Inspection performed and product meets requirements?	✓				
Out of spec noted, with actions taken?			✓		
Non-conforming material put into reject warehouse and physically put into non-conforming area?			✓		
Required gages available & functional?	✓				
All Gages Calibrated (List in Comments)	✓			Gages Observed (list last calibration and when due) <u>1218 - Jan 2020 due Jan 2021</u> <u>11004 - Jan 2020 due Jan 2021</u> <u>11003 - Jan 2020 due Jan 2021</u>	
Housekeeping: Machine/Floor clean? Loose tags & paperwork cleaned up?		✓			
Required PPE being worn?		✓			
Forms are the latest revision per Quality Intranet?	✓			List Forms (Observed Rev vs Intranet Rev) <u>640020 Rev1</u> <u>vs</u> <u>640020 Rev1</u>	
Hardcopy Controlled Documents are listed on Quality Intranet by location?	✓			List Documents and their Location: <u>Acet 04016, Plasma 11c, Black Room</u> <u>Quality Policy - Quality Intranet</u> <u>GAD - VA - 009 - 616</u>	

* FOUND PARTS AND SHOULD BE REJECTED NOW TO LIFT AND REMOVE MEASUREMENTS