

# Process/Product Audit Checklist

Cust #: 3364 Customer: Blue Bird GRP/Size/GRD/Width: HR5/14/CSB 56x99  
PWC: BL7 W/O#: 169028 Date: 02/28/23 Part #(s): V10074032 Auditor: Carey Powell  
Gauge Range: .067 - .0827 Actual Gauge: .0747 Width Range: .05 - .0300 Width Actual: 6.600  
Length Range: .05 - .0300 Length Actual: 92.500 Other: \_\_\_\_\_ Other Actual: \_\_\_\_\_  
Other: \_\_\_\_\_ Other Actual: \_\_\_\_\_ Other: \_\_\_\_\_ Other Actual: \_\_\_\_\_

Item	YES	NO	N/A	Comments/Action Taken (Required for NO)
Process Inspection Sheets filled out according to <u>frequency</u> and <u>sampling</u> required?		✓		Job was started on 3rd 12 sheets ran when 1st shift came in no 1st piece inspection performed until 1st shift operator.
Correct raw material type and size?	✓			Tag(s) to use: <u>330894</u> Tag(s) used: <u>330894</u>
Setup performed according to W/O?	✓			
Product is acceptable according to customer-specific requirements? [Fab: Is the Part Print Present & the correct Revision? Are required measurements documented?]	✓			[Fab: Print Rev: _____, W/O Rev: _____, Part Spec Rev: _____] (Leave blank if non-Fab audit)
Packaging is acceptable according to customer-specific requirements?	✓			
Visual Inspection performed and product meets requirements?	✓			
Out of spec noted, with actions taken?	✓			
Non-conforming material put into reject warehouse and physically put into non-conforming area?	✓			
Required gages available & functional?	✓			
All Gages Calibrated (List in Comments)	✓			Gages Observed (list last calibration and when due)
Housekeeping: Machine/Floor clean? Loose tags & paperwork cleaned up?	✓			
Required PPE being worn?	✓			
Forms are the latest revision per Quality Intranet?	✓			List Forms (Observed Rev vs Intranet Rev)
Hardcopy Controlled Documents are listed on Quality Intranet by location?	✓			List Documents and their Location: