

# Process/Product Audit Checklist

Cust #: 10 Customer: Heil GRP/Size/GRD/Width: 145/250/1450/44.500"  
 PWC: PB2 W/O#: 91142 Date: 3/15/19 Part #(s): 177-4463 Auditor: John Foster  
 Gauge Range: 235-265 Actual Gauge: N/A Width Range: 18.48-18.60 Width Actual: 18.50  
 Length Range: 12.96-13.08 Length Actual: 13 Other: 18.98-19.10 Other Actual: A  
 Other: 89°-91° Other Actual: 90° Other: N/A Other Actual: N/A

Item	YES	NO	N/A	Comments/Action Taken (Required for NO)
Process Inspection Sheets filled out according to <u>frequency</u> and <u>sampling</u> required?		✓		Brian & I reviewed with operator & will follow up next audit
Correct raw material type and size?	✓			Tag(s) to use: <u>199714</u> Tag(s) used: <u>199714</u>
Setup performed according to W/O?	✓			
Product is acceptable according to customer-specific requirements? [Fab: Is the Part Print Present & the correct Revision? Are required measurements documented?]	✓			[Fab: Print Rev: <u>F</u> , W/O Rev: <u>F</u> , Part Spec Rev: <u>F</u> ] (Leave blank if non-Fab audit)
Packaging is acceptable according to customer-specific requirements?	✓			
Visual Inspection performed and product meets requirements?	✓			
Out of spec noted, with actions taken?			✓	
Non-conforming material put into reject warehouse and physically put into non-conforming area?			✓	
Required gages available & functional?	✓			
All Gages Calibrated (List in Comments)	✓			MADE 18 DUE 19 Gages Observed (list last calibration and when due) <u>T3049</u> <u>PP002</u> - NOV '18 DUE NOV '19 <u>PD-94-15</u> - JAN '19 DUE JUNE '19
Housekeeping: Machine/Floor clean? Loose tags & paperwork cleaned up?	✓			
Required PPE being worn?	✓			
Forms are the latest revision per Quality Intranet?	✓			List Forms (Observed Rev vs Intranet Rev) <u>GAD020</u> <u>Rev 1</u> <u>vs</u> <u>Rev 1</u> <u>GAD059</u> <u>Rev 0</u> <u>vs</u> <u>Rev 0</u>
Hardcopy Controlled Documents are listed on Quality Intranet by location?	✓			List Documents and their Location: <u>Break Room</u> <u>Plasma</u> <u>Front Office (Q.P.)</u>