

# Process/Product Audit Checklist

Cust #: 3337 Customer: Eaton-MX GRP/Size/GRD/Width: POS/14/CSBTP/60.25  
PWC: BB1 W/O#: 90323 Date: 3/4/19 Part #(s): 47-63707-14 Auditor: JP  
Gauge Range: .067-.074 Actual Gauge: .073 Width Range: 60.25-60.25 Width Actual: 60.437  
Length Range: 120.625-120.813 Length Actual: 120.75 Other: 5.0-.37 Max Other Actual: 5.0-.312  
Other: N/A Other Actual: N/A Other: N/A Other Actual: N/A

Item	YES	NO	N/A	Comments/Action Taken (Required for NO)
Process Inspection Sheets filled out according to <u>frequency</u> and <u>sampling</u> required?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Correct raw material type and size?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Tag(s) to use: <u>NB 61838</u> Tag(s) used: <u>NB 61838</u>
Setup performed according to W/O?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Product is acceptable according to customer-specific requirements? [Fab: Is the Part Print Present & the correct Revision? Are required measurements documented?]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	[Fab: Print Rev: _____, W/O Rev: _____, Part Spec Rev: _____] (Leave blank if non-Fab audit)
Packaging is acceptable according to customer-specific requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Visual Inspection performed and product meets requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Out of spec noted, with actions taken?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Non-conforming material put into reject warehouse and physically put into non-conforming area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Tag # 638776 was sorted for being out of square.
Required gages available & functional?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
All Gages Calibrated (List in Comments)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Gages Observed (list last calibration and when due) Tape - T1031, T1026 - AUG '18 DUE AUG '19 AUG '18 DUE AUG '19 Micrometer - 012 - FEB '12 DUE FEB '20
Housekeeping: Machine/Floor clean? Loose tags & paperwork cleaned up?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Required PPE being worn?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Forms are the latest revision per Quality Intranet?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	List Forms (Observed Rev vs Intranet Rev) DEC-BD1-CTL 6/20/17 Rev 4 vs Rev 4 DEC-Plg-001 10/25/18 Rev 5 vs Rev 5
Hardcopy Controlled Documents are listed on Quality Intranet by location?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	List Documents and their Location: QP - Bulletin Board 30 Skid - Plg + Wood Areas