

## Process/Product Audit Checklist

Cust #: <u>10</u> Customer: <u>HEIL</u> GRP/Size/GRD/Width: <u>113-0920</u>				
PWC: <u>622</u> W/O#: <u>93720</u> Date: <u>9.25.15</u> Part #(s): <u>113-0920</u> Auditor: <u>GRANTH</u>				
Gauge Range: <u>.1770-.1780</u> Actual Gauge: <u>.188"</u> Width Range: <u>66.72-66.60</u> Width Actual: <u>66.67</u>				
Length Range: <u>73.43-73.31</u> Length Actual: <u>73.35</u> Other: <u>N/A</u> Other Actual: <u>N/A</u>				
Other: <u>N/A</u> Other Actual: <u>N/A</u> Other: <u>N/A</u> Other Actual: <u>N/A</u>				
Item	YES	NO	N/A	Comments/Action Taken (Required for NO)
Process Inspection Sheets filled out according to <u>frequency</u> and <u>sampling</u> required?	✓			
Correct raw material type and size?	✓			Tag(s) to use: <u>62306</u> Tag(s) used: <u>68306</u> <u>* THE HANGING ON HOOK @ LATCH</u>
Setup performed according to W/O?	✗			
Product is acceptable according to customer-specific requirements? [Fab: Is the Part Print Present & the correct Revision? Are required measurements documented?]	✓			[Fab: Print Rev: <u>5</u> , W/O Rev: <u>5</u> , Part Spec Rev: <u>5</u> ] (Leave blank if non-Fab audit)
Packaging is acceptable according to customer-specific requirements?	✗			<u>SAMPLES</u>
Visual Inspection performed and product meets requirements?	✗			
Out of spec noted, with actions taken?			✗	
Non-conforming material put into reject warehouse and physically put into non-conforming area?			✗	
Required gages available & functional?	✓			
All Gages Calibrated (List in Comments)	✗			<u>1213 - FEB '19 DUE FEB '20</u> Gages Observed (list last calibration and when due) <u>2019 - FEB '19 DUE FEB '20</u> <u>T3046 - FEB '19 DUE FEB '20</u>
Housekeeping: Machine/Floor clean? Loose tags & paperwork cleaned up?	✗			<u>NOT TOO BAD TODAY</u>
Required PPE being worn?	✓			
Forms are the latest revision per Quality Intranet?	✗			List Forms (Observed Rev vs Intranet Rev) <u>68020 Rev 1 vs Rev 1</u>
Hardcopy Controlled Documents are listed on Quality Intranet by location?	✗			List Documents and their Location: <u>R.P. - PLANT, FRONT OFFICE, SKRUM</u>