

Process/Product Audit Checklist

Cust #: <u>10</u> Customer: <u>HEEL FAB</u> GRP/Size/GRD/Width: <u>HRS/312/15100/15.5484'x 82.89/3100N</u>				
PWC: <u>626</u> W/O#: <u>116938</u> Date: <u>4/29/20</u> Part #(s): <u>126-5822</u> Auditor: <u>C. Mathis</u>				
Gauge Range: <u>.3025 - .3225</u> Actual Gauge: <u>.313</u> Width Range: <u>15.519 - 15.879</u> Width Actual: <u>15.548</u>				
Length Range: <u>82.306 - 82.366</u> Length Actual: <u>82.385</u> Other: <u>8.35 - 8.41</u> Other Actual: <u>8.38</u>				
Other: <u>X</u> Other Actual: <u>X</u> Other: <u>X</u> Other Actual: <u>X</u>				
Item	YES	NO	N/A	Comments/Action Taken (Required for NO)
Process Inspection Sheets filled out according to <u>frequency</u> and <u>sampling</u> required?		✓		<u>no paper work on measurements done only mic 1 of the 2 sheets</u>
Correct raw material type and size?	✓			Tag(s) to use: <u>240643</u> Tag(s) used: <u>240643</u>
Setup performed according to W/O?	✓			
Product is acceptable according to customer-specific requirements? [Fab: Is the Part Print Present & the correct Revision? Are required measurements documented?]	✓			[Fab: Print Rev: <u>E</u> , W/O Rev: <u>E</u> , Part Spec Rev: <u>E</u>] (Leave blank if non-Fab audit)
Packaging is acceptable according to customer-specific requirements?	✓			
Visual Inspection performed and product meets requirements?	✓			
Out of spec noted, with actions taken?		✓		
Non-conforming material put into reject warehouse and physically put into non-conforming area?		✓		
Required gages available & functional?	✓			
All Gages Calibrated (List in Comments)	✓			Gages Observed (list last calibration and when due) <u>Tape Measure - T1003 FEB '20 due Feb '21</u> <u>Micrometer - M004 FEB '20 due Feb '21</u> <u>Caliper - C004 FEB '20 due Feb '21</u>
Housekeeping: Machine/Floor clean? Loose tags & paperwork cleaned up?	✓			
Required PPE being worn?	✓			
Forms are the latest revision per Quality Intranet?	✓			List Forms (Observed Rev vs Intranet Rev) <u>GAD 020 Rev 1 vs Rev 1</u>
Hardcopy Controlled Documents are listed on Quality Intranet by location?	✓			List Documents and their Location: <u>Front Office, Plasma line, Break Room</u> <u>Quality Policy - Quality Intranet</u> <u>GAD-VA-009 Rev 1</u>