

April Audit 2017

Process/Product Audit Checklist

Cust #: <u>3070</u> Customer: <u>Hill Phoenix</u> GRP/Size/GRD/Width: <u>GVC/28B/DD60CD</u>				
PWC: <u>LRB</u> W/O#: <u>3476</u> Date: <u>5/1/17</u> Part #(s): <u>P042830M</u> Auditor: <u>Dean B.</u>				
Gauge Range: <u>.017-.0217</u> Actual Gauge: <u>.017</u> Width Range: <u>47.970"-48.030"</u> Width Actual: <u>48.006"</u>				
Length Range: <u>149.245-150.495</u> Length Actual: <u>149.875</u> Other: <u>N/A</u> Other Actual: <u>N/A</u>				
Other: <u>N/A</u> Other Actual: <u>N/A</u> Other: <u>N/A</u> Other Actual: <u>N/A</u>				
Item	YES	NO	N/A	Comments/Action Taken (Required for NO)
Process Inspection Sheets filled out according to <u>frequency</u> and <u>sampling</u> required?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Correct raw material type and size?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Tag(s) to use: <u>TE2660</u> Tag(s) used: <u>TE2660</u>
Setup performed according to W/O?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Product is acceptable according to customer-specific requirements? [Fab: Is the Part Print Present & the correct Revision? Are required measurements documented?]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	[Fab: Print Rev: <u>N/A</u> W/O Rev: <u>N/A</u> Part Spec Rev: <u>N/A</u>] (Leave blank if non-Fab audit)
Packaging is acceptable according to customer-specific requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Visual Inspection performed and product meets requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Out of spec noted, with actions taken?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Non-conforming material put into reject warehouse and physically put into non-conforming area?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Required gages available & functional?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
All Gages Calibrated (List in Comments)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Gages Observed (list last calibration and when due) <u>Mic 039 2/17 Thru 8/17</u> <u>Tape 04 1/17 Thru 7/17</u>
Housekeeping: Machine/Floor clean? Loose tags & paperwork cleaned up?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Required PPE being worn?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Forms are the latest revision per Quality Intranet?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	List Forms (Observed Rev vs Intranet Rev) <u>LYN-F-001</u>
Hardcopy Controlled Documents are listed on Quality Intranet by location?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	List Documents and their Location: <u>LYN-F-001 (server)</u>