

## Process/Product Audit Checklist

Cust #: <u>05791</u> Customer: <u>Altec</u> GRP/Size/GRD/Width: <u>HRG/74/H580/66.5</u>				
PWC: <u>BB1</u> W/O#: <u>64523</u> Date: <u>5-12-17</u> Part #(s): <u>970020993</u> Auditor: <u>R Howard</u>				
Gauge Range: <u>0.169-0.173</u> Actual Gauge: <u>0.173</u> Width Range: <u>61.5-61.911</u> Width Actual: <u>62.0</u>				
Length Range: <u>156.0-156.5</u> Length Actual: <u>156.87</u> Other: _____ Other Actual: _____				
Other: _____ Other Actual: _____ Other: _____ Other Actual: _____				
Item	YES	NO	N/A	Comments/Action Taken (Required for NO)
Process Inspection Sheets filled out according to <u>frequency</u> and <u>sampling</u> required?	<input checked="" type="checkbox"/>			
Correct raw material type and size?	<input checked="" type="checkbox"/>			Tag(s) to use: <u>ND53886</u> Tag(s) used: <u>ND53860</u>
Setup performed according to W/O?	<input checked="" type="checkbox"/>			
Product is acceptable according to customer-specific requirements? [Fab: Is the Part Print Present & the correct Revision? Are required measurements documented?]	<input checked="" type="checkbox"/>			[Fab: Print Rev: _____, W/O Rev: _____, Part Spec Rev: _____] (Leave blank if non-Fab audit)
Packaging is acceptable according to customer-specific requirements?	<input checked="" type="checkbox"/>			2 Bands width + length
Visual Inspection performed and product meets requirements?	<input checked="" type="checkbox"/>			Burn test conducted before Altec bundle cut. Burn test was successful
Out of spec noted, with actions taken?			<input checked="" type="checkbox"/>	
Non-conforming material put into reject warehouse and physically put into non-conforming area?			<input checked="" type="checkbox"/>	
Required gages available & functional?	<input checked="" type="checkbox"/>			
All Gages Calibrated (List in Comments)	<input checked="" type="checkbox"/>			Gages Observed (list last calibration and when due) IDENT 2075 DATE 8-8-16 DUE 8-8-17
Housekeeping: Machine/Floor clean? Loose tags & paperwork cleaned up?	<input checked="" type="checkbox"/>			
Required PPE being worn?	<input checked="" type="checkbox"/>			
Forms are the latest revision per Quality Intranet?	<input checked="" type="checkbox"/>			List Forms (Observed Rev vs Intranet Rev) Observed DEC-BB1-CTL Rev 3 Intranet DEC-BB1-CTL Rev 3
Hardcopy Controlled Documents are listed on Quality Intranet by location?	<input checked="" type="checkbox"/>			List Documents and their Location: DEC-BB1-CTL Rev 3 Operator Station