

# Process/Product Audit Checklist

Cust #: <u>3023</u> Customer: <u>CUSTOM METAL PR</u> GRP/Size/GRD/Width: <u>GNS/.0516/CB60CD/60</u>				
PWC: <u>SRB</u> W/O#: <u>78121</u> Date: <u>5/20/2020</u> Part #(s): <u>18 GA GNS 60 X 96</u> Auditor: <u>B. Clem</u>				
Gauge Range: <u>.0466-.0516</u> Actual Gauge: <u>.047</u> Width Range: <u>60-60.250</u> Width Actual: <u>60.190</u>				
Length Range: <u>96-96.125</u> Length Actual: <u>96.125</u> W-F Other: <u>0-.12</u> Other Actual: <u>Less .12</u>				
WT/SKD Other: <u>5000 lbs</u> WT/SKD Other Actual: <u>4475 lbs</u> Other: <u>N/A</u> Other Actual: <u>N/A</u>				
Item	YES	NO	N/A	Comments/Action Taken (Required for NO)
Process Inspection Sheets filled out according to <u>frequency</u> and <u>sampling</u> required?	X			Chris D.
Correct raw material type and size?	X			Tag(s) to use: <u>544721</u> Tag(s) used: <u>544721</u>
Setup performed according to W/O?	X			
Product is acceptable according to customer-specific requirements? [Fab: Is the Part Print Present & the correct Revision? Are required measurements documented?]	X			[Fab: Print Rev:____, W/O Rev:____, Part Spec Rev:____] (Leave blank if non-Fab audit)
Packaging is acceptable according to customer-specific requirements?	X			
Visual Inspection performed and product meets requirements?	X			
Out of spec noted, with actions taken?			X	
Non-conforming material put into reject warehouse and physically put into non-conforming area?			X	
Required gages available & functional?	X			
All Gages Calibrated (List in Comments)	X			Gages Observed (list last calibration and when due) 8-3 25" Tape 7/30/2019 7/30/2020 M50 1" Mic 2/21/2020 2/21/2021 ST-5 Step Gauge 7/1/2019 7/1/2020 63294 Measuring Table 5/1/2020 5/1/2021
Housekeeping: Machine/Floor clean? Loose tags & paperwork cleaned up?	X			
Required PPE being worn?		X		No Safety Glasses - Marion S.
Forms are the latest revision per Quality Intranet?	X			List Forms (Observed Rev vs Intranet Rev)  FOP081 2/16/01 1
Hardcopy Controlled Documents are listed on Quality Intranet by location?	X			List Documents and their Location: SMT-SRB-001 11/8/16 5 JM-OP-001 4/21/15 0