

Process/Product Audit Checklist

Cust #: <u>10</u> Customer: <u>HCL</u> GRP/Size/GRD/Width: <u>HRS/250/5550/12000</u>				
PWC: <u>PR1</u> W/O#: <u>55393</u> Date: <u>5.30.19</u> Part #(s): <u>272-9609-001</u> Auditor: <u>CSUNTER</u>				
Gauge Range: <u>235 - 265</u> Actual Gauge: <u>.235</u> Width Range: <u>12.06 - 11.94</u> Width Actual: <u>1198</u>				
Length Range: <u>17.78 - 17.90</u> Length Actual: <u>17.84</u> Other: <u>N/A</u> Other Actual: <u>N/A</u>				
Other: <u>N/A</u> Other Actual: <u>N/A</u> Other: <u>N/A</u> Other Actual: <u>N/A</u>				
Item	YES	NO	N/A	Comments/Action Taken (Required for NO)
Process Inspection Sheets filled out according to <u>frequency</u> and <u>sampling</u> required?	X			640059 BEING UTILIZED
Correct raw material type and size?		X		Tag(s) to use: <u>207236</u> Tag(s) used: <u>DATE NOT AVAILABLE @ P.R.</u>
Setup performed according to W/O?	X			
Product is acceptable according to customer-specific requirements? [Fab: Is the Part Print Present & the correct Revision? Are required measurements documented?]	X			[Fab: Print Rev: <u>C</u> , W/O Rev: <u>C</u> , Part Spec Rev: <u>C</u>] (Leave blank if non-Fab audit)
Packaging is acceptable according to customer-specific requirements?	X			WOOD PALLETS
Visual inspection performed and product meets requirements?	X			
Out of spec noted, with actions taken?	X			(3) SETUP PARTS
Non-conforming material put into reject warehouse and physical y put into non-conforming area?	X			
Required gages available & functional?	X			
All Gages Calibrated (List in Comments)	X			16105537 - OCT 2018 DUE OCT 2019 Gages Observed (list last calibration and when due) PP-94-15 - JAN 19 JAN 19 DUE JUNE 19 POOH - OCT 2018 DUE OCT 2019
Housekeeping: Machine/Floor clean? Loose tags & paperwork cleaned up?		X		GRAVITY TABLE HAS LOOSE PAPER! PARTS → CLEANED BY OPERATOR
Required PPE being worn?	X			
Forms are the latest revision per Quality Intranet?	X			List Forms (Observed Rev vs Intranet Rev) 640059 REV 0 VS REV 0 640020 REV 1 VS REV 1
Hardcopy Controlled Documents are listed on Quality Intranet by location?	X			List Documents and their Location: Q.P. - PLANT, BREAKROOM, FRONT OFFICE