

# Process/Product Audit Checklist

Cust #: 2651 Customer: American Greeting GRP/Size/GRD/Width: CRC/18/CSB/48.01				
PWC: CLO W/O#: 17346 Date: 5/21/25 Part #(s): 0076-2175 Auditor: N. RAGLAND				
Gauge Range: 0.042-0.047 Actual Gauge: 0.046 Width Range: 2.95-2.96 Width Actual: 2.958				
Length Range: N/A Length Actual: N/A Other: N/A Other Actual: N/A				
Other: N/A Other Actual: N/A Other: N/A Other Actual: N/A				
Item	YES	NO	N/A	Comments/Action Taken (Required for NO)
Process Inspection Sheets filled out according to <u>frequency</u> and <u>sampling</u> required?	X			Operators: JP, TR
Correct raw material type and size?	X			Tag(s) to use: 11212 Tag(s) used: 11212
Setup performed according to W/O?	X			
Product is acceptable according to customer-specific requirements? [ <b>Fab:</b> Is the Part Print Present & the correct Revision? Are required measurements documented?]	X			[ <b>Fab:</b> Print Rev: _____, W/O Rev: _____, Part Spec Rev: _____] (Leave blank if non-Fab audit)
Packaging is acceptable according to customer-specific requirements?	X			
Visual Inspection performed and product meets requirements?	X			
Out of spec noted, with actions taken?			X	
Non-conforming material put into reject warehouse and physically put into non-conforming area?			X	
Required gages available & functional?	X			
All Gages Calibrated (List in Comments)	X			Gages Observed (list last calibration and when due) RBI21 9/24-9/25 TAPE 6 9/24-9/25 SH1 9/24-9/25
Housekeeping: Machine/Floor clean? Loose tags & paperwork cleaned up?	X			
Required PPE being worn?	X			
Forms are the latest revision per Quality Intranet?	X			List Forms (Observed Rev vs Intranet Rev) CLV-SL-001 REV.1
Hardcopy Controlled Documents are listed on Quality Intranet by location?			X	List Documents and their Location: