

Process/Product Audit Checklist

Cust # <u>3031</u>		Customer: <u>Innovate</u>		GRP/Size/GRD/Width: <u>GVS/14/CB60N0/36</u>	
PWC: <u>LCT</u>		W/O# <u>3655</u>		Date <u>6/1/17</u> Part #(s): <u>14GAGALV6036x80</u> Auditor: <u>Devin B</u>	
Gauge Range: <u>.0705-.0865</u>		Actual Gauge: <u>.072</u>		Width Range: <u>36-36.125</u> Width Actual: <u>36.125</u>	
Length Range: <u>80-80.625</u>		Length Actual: <u>80.063</u>		Other: <u>NA</u> Other Actual: <u>NA</u>	
Other: <u>NA</u>		Other Actual: <u>NA</u>		Other: <u>NA</u> Other Actual: <u>NA</u>	
Item	YES	NO	N/A	Comments/Action Taken (Required for NO)	
Process Inspection Sheets filled out according to <u>frequency</u> and <u>sampling</u> required?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<u>Cody And Clyde</u>	
Correct raw material type and size?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Tag(s) to use: <u>2671</u> Tag(s) used: <u>2671</u>	
Setup performed according to W/O?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Product is acceptable according to customer-specific requirements? [Fab: Is the Part Print Present & the correct Revision? Are required measurements documented?]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	[Fab: Print Rev. <u> </u> W/O Rev. <u> </u> Part Spec Rev. <u> </u>] (Leave blank if non-Fab audit)	
Packaging is acceptable according to customer-specific requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Visual Inspection performed and product meets requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Out of spec noted, with actions taken?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Non-conforming material put into reject warehouse and physically put into non-conforming area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Required gages available & functional?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
All Gages Calibrated (List in Comments)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<u>Last</u> <u>Due</u> Gages Observed (list last calibration and when due) <u>Mic 043 1/17 - 7/17</u> <u>Tape 010 1/17 - 7/17</u>	
Housekeeping: Machine/Floor clean? Loose tags & paperwork cleaned up?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Required PPE being worn?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Forms are the latest revision per Quality Intranet?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	List Forms (Observed Rev vs Intranet Rev) <u>Lyn-F-001</u>	
Hardcopy Controlled Documents are listed on Quality Intranet by location?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	List Documents and their Location: <u>Lyn-F-001-Server</u>	