

Process/Product Audit Checklist

Cust #: <u>3408</u>		Customer: <u>Blue Bird</u>		GRP/Size/GRD/Width: <u>6VL/11/LB60NO/28.37"</u>	
PWC: <u>LBI</u>		W/O#: <u>6994</u>		Date: <u>6/11/18</u> Part #(s): <u>10016538</u> Auditor: <u>Z. Dele</u>	
Gauge Range: <u>.1143 - .1323</u>		Actual Gauge: <u>.115</u>		Width Range: <u>28.37" \pm .030</u> Width Actual: <u>28.36</u>	
Length Range: <u>28.37" \pm .030</u>		Length Actual: <u>28.36</u>		Other: <u>2.07" \pm .060</u> Other Actual: <u>2.077"</u>	
Other: <u>90° \pm 2°</u>		Other Actual: <u>90.5°</u>		Other: <u>✓</u> Other Actual: <u>✓</u>	
Item	YES	NO	N/A	Comments/Action Taken (Required for NO)	
Process Inspection Sheets filled out according to <u>frequency</u> and <u>sampling</u> required?	✓				
Correct raw material type and size?	✓			Tag(s) to use: <u>63664</u> Tag(s) used: <u>63664</u>	
Setup performed according to W/O?	✓			✗ No work order was present @ start of audit. Corrected 6/11/18 with W/O 6994	
Product is acceptable according to customer-specific requirements? [Fab: Is the Part Print Present & the correct Revision? Are required measurements documented?]	✓			[Fab: Print Rev: <u>F</u> , W/O Rev: <u>✓</u> , Part Spec Rev: <u>✓</u>] (Leave blank if non-Fab audit)	
Packaging is acceptable according to customer-specific requirements?	✓				
Visual Inspection performed and product meets requirements?	✓				
Out of spec noted, with actions taken?			✓	no out of spec noted	
Non-conforming material put into reject warehouse and physically put into non-conforming area?			✓	no non-conforming material	
Required gages available & functional?	✓				
All Gages Calibrated (List in Comments)	✓			Gages Observed (list last calibration and when due) 053 tape 1/18 due 7/18 050 mics 5/18 due 11/18 048 protractor 5/18 due 11/18 11 611 58918 calipers 5/18 due 11/18 needs new sticker	
Housekeeping: Machine/Floor clean? Loose tags & paperwork cleaned up?	✓				
Required PPE being worn?	✓				
Forms are the latest revision per Quality Intranet?			✓	List Forms (Observed Rev vs Intranet Rev) no forms @ LBI	
Hardcopy Controlled Documents are listed on Quality Intranet by location?			✓	List Documents and their Location: no controlled documents @ LBI	