Process/Product Audit Checklist

Cust #: **3474**   Customer: **Roots**   GRP/Size/GRD/Width: **ALS/125/552H32/60**

PWC: **LLZ** W/O#: **11105**   Date: **6/17/19**   Part #(s): **2000758**   Auditor: **Z. Delo**

Gauge Range: **.119- .131**   Actual Gauge: **.1249**   Width Range: **3.603 +/- .030**   Width Actual: **3.60**

Length Range: **24.75 +/- .030** Length Actual: **24.75**   Other: _____   Other Actual: _____

Other: _____   Other Actual: _____   Other: _____   Other Actual: _____

Item	YES	NO	N/A	Comments/Action Taken (Required for NO)
Process Inspection Sheets filled out according to <u>frequency</u> and <u>sampling</u> required?	✓			
Correct raw material type and size?	✓			Tag(s) to use: **246691** Tag(s) used: **246691**
Setup performed according to W/O?	✓			
Product is acceptable according to customer-specific requirements? [**Fab:** Is the Part Print Present & the correct Revision? Are required measurements documented?]	✓			[**Fab:** Print Rev: ____, W/O Rev: ____, Part Spec Rev: ____] (Leave blank if non-Fab audit)
Packaging is acceptable according to customer-specific requirements?	✓			
Visual Inspection performed and product meets requirements?	✓			
Out of spec noted, with actions taken?			✓	
Non-conforming material put into reject warehouse and physically put into non-conforming area?			✓	
Required gages available & functional?	✓			
All Gages Calibrated (List in Comments)	✓			Gages Observed (list last calibration and when due) 18040232 Calipers 3/19 due 9/19 OS4 Tape 3/19 due 9/19 293-831-30 mics 3/19 due 9/19
Housekeeping: Machine/Floor clean? Loose tags & paperwork cleaned up?	✓			
Required PPE being worn?	✓			
Forms are the latest revision per Quality Intranet?			✓	List Forms (Observed Rev vs Intranet Rev) No forms @ LLZ
Hardcopy Controlled Documents are listed on Quality Intranet by location?			✓	List Documents and their Location: No controlled docs @ LLZ