

Process/Product Audit Checklist

Cust #: <u>9509</u> Customer: <u>Arrow Tru-Lite</u> GRP/Size/GRD/Width: <u>76VC/0.0510/550640/7.9690</u>				
PWC: <u>C20</u> W/O#: <u>CU 65380</u> Date: <u>06/28/17</u> Part #(s): <u>9509/HM.0510X7.9690</u> Auditor: <u>Steve Buskirk</u>				
Gauge Range: <u>0.0510-0.0560</u> Actual Gauge: <u>0.054/0.056</u> Width Range: <u>7.964-7.974</u> Width Actual: <u>7.970/7.971</u>				
Length Range: <u>Call</u> Length Actual: <u>Call</u> Other: <u>Max Lgt: 3750</u> Other Actual: <u>Max Lgt: < 3750</u>				
Other: _____ Other Actual: _____ Other: _____ Other Actual: _____				
Item	YES	NO	N/A	Comments/Action Taken (Required for NO)
Process Inspection Sheets filled out according to <u>frequency</u> and <u>sampling</u> required?	✓			
Correct raw material type and size?	✓			Tag(s) to use: <u>10858</u> Tag(s) used: <u>10858</u>
Setup performed according to W/O?	✓			
Product is acceptable according to customer-specific requirements? [Fab: Is the Part Print Present & the correct Revision? Are required measurements documented?]	✓			[Fab: Print Rev: _____, W/O Rev: _____, Part Spec Rev: _____] (Leave blank if non-Fab audit)
Packaging is acceptable according to customer-specific requirements?	✓			
Visual Inspection performed and product meets requirements?	✓			
Out of spec noted, with actions taken?			✓	
Non-conforming material put into reject warehouse and physically put into non-conforming area?			✓	
Required gages available & functional?	✓			
All Gages Calibrated (List in Comments)	✓			Gages Observed (list last calibration and when due) MIC: PAXSON 12 Last Cal: 06/17 Next Cal: 07/17 Cal: SGT 2 Last Cal: 03/17 Next Cal: 06/17 Tape: 7 Last Cal: 09/16 Next Cal: 09/17
Housekeeping: Machine/Floor clean? Loose tags & paperwork cleaned up?	✓			
Required PPE being worn?	✓			
Forms are the latest revision per Quality Intranet?	✓			List Forms (Observed Rev vs Intranet Rev) Sgt Steve Inspections 03/10/curr Int: 03/10/17 JDM 3 Rev 4 Rev 4 Sitting order 07/21/2011 Int: 07/21/11 JDM 4 Rev 7 Rev 7
Hardcopy Controlled Documents are listed on Quality Intranet by location?	✓			List Documents and their Location: Quality Policy 05/15/2010 Int: 05/15/10 JDM 200 Rev 0 Rev 0