

# Process/Product Audit Checklist

Cust #: <u>3386</u>		Customer: <u>Munters</u>		GRP/Size/GRD/Width: <u>SSS/K/3042B/48</u>	
PWC: <u>LLZ</u>		W/O#: <u>11603</u>		Date: <u>7/31/19</u> Part #(s): <u>150-027931-003</u> Auditor: <u>Z. Delo</u>	
Gauge Range: <u>.045-.051</u>		Actual Gauge: <u>.047</u>		Width Range: <u>48 +/- .03</u> Width Actual: <u>48</u>	
Length Range: <u>120 +.250</u>		Length Actual: <u>120</u>		Other: <u>—</u> Other Actual: <u>—</u>	
Other: <u>—</u>		Other Actual: <u>—</u>		Other: <u>—</u> Other Actual: <u>—</u>	
Item	YES	NO	N/A	Comments/Action Taken (Required for NO)	
Process Inspection Sheets filled out according to <u>frequency</u> and <u>sampling</u> required?			✓	Customer does not require inspection. Cut per DXF. Dean Burley has email	
Correct raw material type and size?	✓			Tag(s) to use: <u>94056</u> Tag(s) used: <u>94056</u>	
Setup performed according to W/O?	✓				
Product is acceptable according to customer-specific requirements? [Fab: Is the Part Print Present & the correct Revision? Are required measurements documented?]			✓	No checks [Fab: Print Rev: <u>—</u> , W/O Rev: <u>—</u> , Part Spec Rev: <u>—</u> ] (Leave blank if non-Fab audit)	
Packaging is acceptable according to customer-specific requirements?	✓				
Visual Inspection performed and product meets requirements?	✓				
Out of spec noted, with actions taken?			✓		
Non-conforming material put into reject warehouse and physically put into non-conforming area?			✓		
Required gages available & functional?	✓				
All Gages Calibrated (List in Comments)	✓			Gages Observed (list last calibration and when due) <u>293-831-30 mics 3-19/dec 9-19</u> <u>054 tree 3-19/dec 9-19</u>	
Housekeeping: Machine/Floor clean? Loose tags & paperwork cleaned up?	✓				
Required PPE being worn?	✓				
Forms are the latest revision per Quality Intranet?			✓	List Forms (Observed Rev vs Intranet Rev) <u>No forms @ LLZ</u>	
Hardcopy Controlled Documents are listed on Quality Intranet by location?			✓	List Documents and their Location: <u>No controlled docs @ LLZ</u>	