

Process/Product Audit Checklist

Cust #: <u>3036</u>		Customer: <u>Munters</u>		GRP/Size/GRD/Width: <u>555/14/30423/48</u>	
PWC: <u>LCT</u>		W/O#: <u>11742</u>		Date: <u>8/13/19</u> Part #(s): <u>STE 0063-56</u> Auditor: <u>Z. Delp</u>	
Gauge Range: <u>.071-.079</u>		Actual Gauge: <u>.073</u>		Width Range: <u>48^{+0.250}</u> Width Actual: <u>48</u>	
Length Range: <u>156^{+0.125}</u>		Length Actual: <u>156.063</u>		Other: <u>—</u> Other Actual: <u>—</u>	
Other: <u>—</u>		Other Actual: <u>—</u>		Other: <u>—</u> Other Actual: <u>—</u>	
Item	YES	NO	N/A	Comments/Action Taken (Required for NO)	
Process Inspection Sheets filled out according to <u>frequency</u> and <u>sampling</u> required?	✓				
Correct raw material type and size?	✓			Tag(s) to use: <u>9041</u> Tag(s) used: <u>9041</u>	
Setup performed according to W/O?	✓				
Product is acceptable according to customer-specific requirements? [Fab: Is the Part Print Present & the correct Revision? Are required measurements documented?]	✓			[Fab: Print Rev: <u>—</u> , W/O Rev: <u>—</u> , Part Spec Rev: <u>—</u>] (Leave blank if non-Fab audit)	
Packaging is acceptable according to customer-specific requirements?	✓				
Visual Inspection performed and product meets requirements?	✓				
Out of spec noted, with actions taken?			✓		
Non-conforming material put into reject warehouse and physically put into non-conforming area?			✓		
Required gages available & functional?	✓				
All Gages Calibrated (List in Comments)	✓			Gages Observed (list last calibration and when due) <u>048 mics 2/19 due 8/19</u> <u>036 mics 2/19 due 8/19</u> <u>04 Tape 4/19 due 10/19</u>	
Housekeeping: Machine/Floor clean? Loose tags & paperwork cleaned up?	✓				
Required PPE being worn?	✓				
Forms are the latest revision per Quality Intranet?	✓			List Forms (Observed Rev vs Intranet Rev) <u>LYN-F-001 Rev.1 obs</u> <u>Rev.1 intranet</u>	
Hardcopy Controlled Documents are listed on Quality Intranet by location?	✓			List Documents and their Location: <u>JDM 200 Rev.1</u> <u>operator stand</u>	