

Process/Product Audit Checklist

Cust #: 3018 Customer: Eaton STK GRP/Size/GRD/Width: 13E/C98TP/14.5780
 PW/C: LB1 W/O#: 11955 Date: 8/30/19 Part #(s): 8708C30401 Auditor: William Hoffman
 Gauge Range: .093 Actual Gauge: .095 Width Range: +.03 Width Actual: 12.812
 Length Range: 89.970 Length Actual: 90.0 Other: _____ Other Actual: _____
 Other: L46 Other Actual: 12.813 +/- .030 Other: _____ Other Actual: 12.812

| Item | YES | NO | N/A | Comments/Action Taken (Required for NO) | | | | | | | | | | | | |
|--|----------|------------|-----|---|------|---------|------|-----|----------|------------|------|------|------|-------|------|------|
| Process Inspection Sheets filled out according to <u>frequency</u> and <u>sampling</u> required? | ✓ | | | | | | | | | | | | | | | |
| Correct raw material type and size? | ✓ | | | Tag(s) to use: <u>28076</u> Tag(s) used: <u>28076</u> | | | | | | | | | | | | |
| Setup performed according to W/O? | ✓ | | | | | | | | | | | | | | | |
| Product is acceptable according to customer-specific requirements? [Fab: Is the Part Print Present & the correct Revision? Are required measurements documented?] | ✓ | | | [Fab: Print Rev: <u>9</u> , W/O Rev: <u>—</u> , Part Spec Rev: <u>—</u>] (Leave blank if non-Fab audit) | | | | | | | | | | | | |
| Packaging is acceptable according to customer-specific requirements? | ✓ | | | | | | | | | | | | | | | |
| Visual Inspection performed and product meets requirements? | ✓ | | | | | | | | | | | | | | | |
| Out of spec noted, with actions taken? | | | ✓ | | | | | | | | | | | | | |
| Non-conforming material put into reject warehouse and physically put into non-conforming area? | | | ✓ | | | | | | | | | | | | | |
| Required gages available & functional? | ✓ | | | | | | | | | | | | | | | |
| All Gages Calibrated (List in Comments) | ✓ | | | Gages Observed (list last calibration and when due) <table><tr><th>TYPE</th><th>CALIPER</th><th>M.C.</th></tr><tr><td>053</td><td>17060738</td><td>248-831-30</td></tr><tr><td>4-19</td><td>8-19</td><td>3-19</td></tr><tr><td>10-19</td><td>2-20</td><td>9-19</td></tr></table> | TYPE | CALIPER | M.C. | 053 | 17060738 | 248-831-30 | 4-19 | 8-19 | 3-19 | 10-19 | 2-20 | 9-19 |
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| 4-19 | 8-19 | 3-19 | | | | | | | | | | | | | | |
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| Housekeeping: Machine/Floor clean? Loose tags & paperwork cleaned up? | ✓ | | | | | | | | | | | | | | | |
| Required PPE being worn? | | | | | | | | | | | | | | | | |
| Forms are the latest revision per Quality Intranet? | ✓ | | | List Forms (Observed Rev vs Intranet Rev) <u>GAD059</u> <u>REV 0</u> | | | | | | | | | | | | |
| Hardcopy Controlled Documents are listed on Quality Intranet by location? | ✓ | | ✓ | List Documents and their Location: | | | | | | | | | | | | |