

Sept 17

## Process/Product Audit Checklist

Cust # <u>3036</u>		Customer: <u>Martens</u>		GRP/Size/GRD/Width: <u>GLC/184/0BZ55A/48"</u>	
PWC: <u>-LFT</u>		W/O#: <u>4498</u>		Date: <u>9/22/17</u> Part #(s): <u>STE00079-61</u> Auditor: <u>JEAN B</u>	
Gauge Range: <u>0.466-0.566</u>		Actual Gauge: <u>0.477</u>		Width Range: <u>48-48.750</u> Width Actual: <u>48.063</u>	
Length Range: <u>156-156.125</u>		Length Actual: <u>156.063</u>		Other: <u>N/A</u> Other Actual: <u>N/A</u>	
Other: <u>N/A</u>		Other Actual: <u>N/A</u>		Other: <u>N/A</u> Other Actual: <u>N/A</u>	
Item	YES	NO	N/A	Comments/Action Taken (Required for NO)	
Process Inspection Sheets filled out according to <u>frequency</u> and <u>sampling</u> required?	<input checked="" type="checkbox"/>				
Correct raw material type and size?	<input checked="" type="checkbox"/>			Tag(s) to use: <u>NI 3715</u> Tag(s) used: <u>NI 3715</u>	
Setup performed according to W/O?	<input checked="" type="checkbox"/>				
Product is acceptable according to customer-specific requirements? [Fab: Is the Part Print Present & the correct Revision? Are required measurements documented?]	<input checked="" type="checkbox"/>			[Fab: Print Rev: _____, W/O Rev: _____, Part Spec Rev: _____] (Leave blank if non-Fab audit)	
Packaging is acceptable according to customer-specific requirements?	<input checked="" type="checkbox"/>				
Visual Inspection performed and product meets requirements?	<input checked="" type="checkbox"/>				
Out of spec noted, with actions taken?			<input checked="" type="checkbox"/>		
Non-conforming material put into reject warehouse and physically put into non-conforming area?			<input checked="" type="checkbox"/>		
Required gages available & functional?	<input checked="" type="checkbox"/>				
All Gages Calibrated (List in Comments)	<input checked="" type="checkbox"/>			Gages Observed (list last calibration and when due) <u>Tape 04 7-17 Thru F-18</u> <u>Mic 043 7-17 Thru I-18</u>	
Housekeeping: Machine/Floor clean? Loose tags & paperwork cleaned up?	<input checked="" type="checkbox"/>				
Required PPE being worn?	<input checked="" type="checkbox"/>				
Forms are the latest revision per Quality Intranet?	<input checked="" type="checkbox"/>			List Forms (Observed Rev vs Intranet Rev) <u>Lyn-F-001</u>	
Hardcopy Controlled Documents are listed on Quality Intranet by location?	<input checked="" type="checkbox"/>			List Documents and their Location: <u>Lyn-F-001-Server</u>	