

Process/Product Audit Checklist

Cust #: 3076 Customer: Hill Phoenix GRP/Size/GRD/Width: GVS/886/CB6000
 PWC: LRB W/O#: 4060 Date: 9/5/17 Part #(s): P0589420 Auditor: Drew B.
 Gauge Range: .017-.027 Actual Gauge: .018 Width Range: 33.071-33.131 Width Actual: 33.101
 Length Range: 143.75-144.50 Length Actual: 143.875 Other: N/A Other Actual: N/A
 Other: N/A Other Actual: N/A Other: N/A Other Actual: N/A

Item	YES	NO	N/A	Comments/Action Taken (Required for NO)
Process Inspection Sheets filled out according to <u>frequency</u> and <u>sampling</u> required?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Correct raw material type and size?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Tag(s) to use: <u>DW3278</u> Tag(s) used: <u>DW3278</u>
Setup performed according to W/O?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Product is acceptable according to customer-specific requirements? [Fab: Is the Part Print Present & the correct Revision? Are required measurements documented?]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	[Fab: Print Rev: _____, W/O Rev: _____, Part Spec Rev: _____] (Leave blank if non-Fab audit)
Packaging is acceptable according to customer-specific requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Visual Inspection performed and product meets requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Out of spec noted, with actions taken?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<u>Tag 7961 to reject</u>
Non-conforming material put into reject warehouse and physically put into non-conforming area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<u>Tag 7961 to reject</u>
Required gages available & functional?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
All Gages Calibrated (List in Comments)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Gages Observed (list last calibration and when due) <u>Tape 01 7-17 Thru 1-18</u> <u>Mic. 0398-17 Thru 2-18</u>
Housekeeping: Machine/Floor clean? Loose tags & paperwork cleaned up?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Required PPE being worn?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Forms are the latest revision per Quality Intranet?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	List Forms (Observed Rev vs Intranet Rev) <u>Lyn-F-001</u>
Hardcopy Controlled Documents are listed on Quality Intranet by location?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	List Documents and their Location: <u>Lyn-F-001-Server</u>