

# **Audit Review and Evaluations OF**

## **JEMISON METALS**

188 Enterprise Drive

Madison Heights, Virginia 24572

Dates of Audit: 2/23/17  
Date of Submittal: 2/28/17

Auditor(s): Patrick V. Macias

## 1.0 Summary

This internal audit review provided an evaluation of Demsey's current level of conformance to the ISO 9001:2000, against the current internal audit schedule. The audit measured how effectively the quality management system is implemented in conformance with the applicable requirements and standards. **Based upon our review, the QMS is effectively implemented.**

Audit Detail/Observations (1)/Findings (1) (Detail listed in table at end of report)

4.1-QMS – Document & Data Control – Reviewed following documents during audit; LYN F 001, REV 1, 7/15/16, LYN LRB-001 REV 1, 11/8/16

4.2-QMS – Control of Quality Records- W/O LYN 3028, Lynchburg cut to length Quality Assurance form LYN 001, LYN Receiver 1620

8.2-Internal Auditing- Reviewed 9/1/16 Internal audit finding. “Reject area not clearly defined” Reject area clearly defined during audit.

Findings from ISO registration audit preformed 9/21/16 reviewed. Observations 1-7 corrected and complete. Observation 8 and Finding 1 in progress.

8.3-Control of Nonconforming Product – Reviewed reject area and MRB report.  
**Observation: Skid of sheets 939156 located in the reject area was not identified.**

8.11 Corrective & Preventative Action -- Reviewed CAR's 12051 and 12111.  
CA 12051 has been confirmed on three occasions, recommend closing.  
CA 12111 needs one more review to close.

COP#3 Product Realization (Production & Shipping) – Reviewed customer PO Munters PO 225101, S/O 5321, W/O LYN 3028. Work order produced on 12/23/17 to deliver 2/28/17. All required checks preformed per Procedure LYN-LRB-001 and recorded on document LYN-F-001. Using tapes 01, 011 calibration

due 7/2017 and micrometer 039 calibration due 8/2017. Material produced to W/O requirements and S/O quantities.

SOP#1 Training – Reviewed Stanley Gallier training records for receiving procedure LYN-RC-001. Training documented 8/3/2016

SOP 2 Purchasing– Reviewed Req 42012, PO LYN 929 and receiver 1620 for NI2380, and NI2381. All information for purchase consistent for purchasing of material throughout process.

**Minor-PO LYN 929 referenced Req LYN 40838 instead of 42012.**

SOP#3 Control of Monitoring & Test Equipment:

Tape 01-calibration due 7/2017

Tape 011-calibration due 7/2017

Micrometer 039-calibration due 8/2017

MOP#2 Continual Improvement – ISO registration achieved since last internal audit.

## **2.0 Overview**

### **2.1 Personnel Interviewed (Audit evidence found in the Audit Worksheets)**

Stanley Gallier Nick Torrents	Dean Burres Adam Lunsford
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### **2.2 Audited Requirements**

<p><b>4      Quality Management System</b></p> <p>4.1    General Requirements</p> <p>4.2.   Documentation Requirements</p> <p><b>7      Product Realization</b></p> <p>7.1    Planning of Product Realization</p> <p><b>8      Measurement, Analysis and Improvement</b></p> <p>8.2    Monitoring and Measurement</p> <p>8.3    Control of Nonconforming Product</p> <p>8.11 Corrective and Preventive Action</p>	<p>COP #3 Product Realization (production &amp; Shipping)</p> <p>SOP #1 Training</p> <p>SOP #2 Purchasing</p> <p>SOP #3 Control of Monitoring &amp; Test Equipment</p> <p>MOP #3 Continual Improvement</p>
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## 2.3 APPROVAL/SIGN-OFF

Report Prepared by      Patrick Macias

Date 2/28/17

Nonconforming Corrective Action Report (CAR) for Jemison-Demsey

<b>CAR #</b>	<b>ISO 9000: 2000 Clause / Sub-Clause</b>	<b>Findings/Requirements</b>	<b>Minor</b>	<b>Major</b>
Minor-1	7.4.2	Requisition 40838 referenced on PO LYN 929-1. Actual Requisition for PO LYN 929-1 is 42012. Information was copied and pasted from previous PO. “The organization shall ensure Adequacy of specified purchase requirements prior to their communication to the supplier.”	x	
OBS-1	8.3	Observation: Skid of sheets 939156 located in the reject area was not identified. “The organization shall ensure that product which does not conform to product requirements is identified and controlled to prevent its unintended use or delivery. A documented procedure shall be established to define the controls and related responsibilities and authorities for dealing with nonconforming product.”	NA	NA

## Jemison Metals On-The-Job (OJT) Group Training Form

E-MAIL completed form to HR for filing. Maintain original on location.

Continual Learning is key to Continual Improvement in the JM QMS. This Form recognizes that:

**(Attendees):**

Print Name	Initial	Print Name	Initial
STAN GALLER	SG		
FRANK SIMMS	FS		

have successfully completed OJT for:

Department: RECEIVING

LYN-RC-001

Subject: LYNCHBURG RECEIVING PROCEDURE

Training Start Date: 8/3/2014

Training Completion Date: 8/3/2014

Signature of Trainer: W. J. Hoffman

According to this document, the OJT for these individuals have been trained and have demonstrated sufficient competence to conduct the documented function/task without further instructions. Continued performance evaluation and observation could result in additional training being specified.

# Purchase Requisition LYN

Requisition Number: LYN-42012

Save Requisition

Requisition Date: 11/11/2016

Requisitioned By: dpratt

Buyer: Sarah Stanford

Standard PO Number:

PO Format XXX-9999999-999

## Master Item Description

Go To Master Item

Group	Size	Grade	W	L
GLC	23B	CBZ55A	48.0000	0.0000

## Description:

A792 GALVALUME COIL CHEM TREAT DRY AZ55 CS-TYPE B .0292 MIN X 48.0" MIN SPANGLE ACRYLIC COATED

## Notes:

MONTHLY CRU TONS

## REQ Comments:

Put \*\* after Base Price to denote change

Date Required: 1/16/2017 (mm/dd/yyyy)

Quantity Required: 180000

## Planned Price

Update Planned Cost

Base Price	I/B Frt	Surcharge	Grade	Pickle/Coat	Thick/Width	Other	Reserve	Total/CWT
35.10	2.25	0.00	0.75	5.40	0.00	0.00	0.33	\$43.83

Planned Source: METAL ONE-WN Contract Munters

Vendor: METAL ONE

Customer: MUNTERS CORP 3036

Ship to Warehouse: LPW

## Address:

Lynchburg Prime Warehouse  
188 Enterprise Dr  
Madison Heights VA 24572

## Shipping Instructions:

## Specification

Quality Description:

A792 GALVALME COIL CHEM TREAT DRY AZ55 CS-TYPE B .0292 MIN X 48.0" MIN SPANGLE

11/11/2016

## Purchase Requisition - 42012

End Use:

OPEN CASE COOLERS

Edge:

CUT EDGE

Finish:

ACRYLIC COATED

Slit Width Multiple

## Tolerance

Min

Max

Gauge:

0.0292

0.0000

Coil Lbs:

18000

24000

Coil OD:

0

0

Coil ID:

20

24

Width:

48.0000

0.0000

Length:

0.0000

0.0000

Skid Weight

0

## Physical Properties

Min

Max

Aim

Yield:

0

0

Tensile:

0

0

Elongation:

0

0

Rockwell:

0

0

Remarks:



By: pmaci	At: SMT	Date: 27Feb17	Time: 10:06
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Type N	Purchase Order Item	PO No LYN-	929-	1
METAL ONE AMERICA-WN				
Group GLC	A792 GALVALUME COIL CSB AZ55 CTD ACRYLIC			
Size 23B	.0292 Min X 48.0000"			
Grade CBZ55A	Width 48.0000"	Length	GaM 0.0292	
Order:	PCS Msr:	Wgt:	180000	LBS
Bal :	PCS Msr:	Wgt:		LBS
Cst Description	A/V	Rate UM	Quantity	Ty
M Material	V	44.2500 CWT		P
				Amount
				US

F P/O Frt Cost	A	2.2500 CWT	P	US
Stk Inq Cost	/CWT A	Ex Rt	Bs Crncy Amt	
Stk Inq Y Alloc:				/
For Cus No 3036	Part No		Cus Own N	
Stk Inq Rmks MUNTERS CORP			Upd Usq N	
Source PD	Status ENT	Item Due Date 01/17/17	Rdy Dt 01/17/17	
Rolling Wk	Prt Modif Y	Orig Due Date 01/17/17	Complete Y	
1-Chng Itm	2-Rmk	3-Cond Cds	4-PO Res	5-Res Incmg
			6-Res	7-Hdr
				8-Hist

By: pmaci	At: SMT	Date: 27Feb17	Time: 10:07
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Item	Remarks
E	***** CRU PROGRAM*****
E	ASTM: A792 GALVALUME COIL
E	GRADE: CS TYPE B
E	COATING: AZ55
E	SURFACE TREATMENT: CHEM TREAT DRY
E	FINISH: MIN SPANGLE, ACRYLIC COATED
E	END USE: OPEN CASE COOLERS
E	GAUGE TOLERANCE: .0292 MIN .0332 MAX
E	COIL WEIGHTS: MIN: 18000 MAX: 24000
E	MAX ID: 24
E	EDGE: CUT
E	LOADING: OVERHEAD CRANE
E	
E	\$38.10-CRU BASE
E	\$ 0.75 GRADE
E	\$ 5.40 COATING
E	
E	<u>\$44.25 TOTAL</u>

1-Copy Ven 2-Change Rmk 3-Review Rmk 4-Copy Tmpl

By:	pmaci	At:	SMT	Date:	27Feb17	Time:	10:07
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Item	Remarks
E	*COILS 10K AND UNDER PACKAGE EYE
E	TO THE SKY ON
E	
E	SKIDS FOR SIDE FORKLIFT UNLOAD
E	COILS 10K AND OVER PACKAGE EYE TO THE SIDE FOR
E	OVERHEAD CRANE UNLOAD
E	
E	APPOINTMENT REQUIRED (434) 929-6802
E	RECEIVING: 7AM TO 2PM MONDAY THRU FRIDAY
E	
E	VENDORS MUST SECURE STEEL AS FOLLOWS:
E	FULL COILS: 2 OD BANDS AND 3 ID BANDS
E	SLIT COILS: 1 OD BAND AND 3 ID BANDS
E	SLITS PKGED ON SKIDS SECURED TO SKID WITH 2 BANDS
E	SHEETS: 2 BANDS LENGTH WISE ADN 2 BANDS WIDTH WISE
E	*****ALL SHIPMENTS MUST BE WEATHER PROTECTED*****
F	REQ LYN-40838 DAVE

1-Copy Ven 2-Change Rmk 3-Review Rmk 4-Copy Tmpl

Jemison Metals - Lynchburg  
188 Enterprise Drive  
Madison Hts, VA 24572

RC 1620 Act Dt 16Jan17 Description Probill Number  
By lyn1 Ent Dt 16Jan17 COIL 1104780

Item	Type	Order Number	Vendor/Customer	Shp Fr	Bill of Lading	U/
1	P	LYN 929-001	2040 METAL ONE-WN		1104780	LB
					PCS	Quantit
GLC/23B/CBZ55A				Other Tag Ref: 785970100G	Coil Lgth	4,942 FT
A792 GALVALUME COIL CSB AZ55 CTD ACRYLIC				1		23,571 LBS
.0292 Min X 48.0000"				Pack		23,571 LBS
Tag NI2380 LPW Loc				MTL F25103	Theo	23,571 LBS

MUNTERS CORP

GLC/23B/CBZ55A				Other Tag Ref: 785970200G	Coil Lgth	4,884 FT
A792 GALVALUME COIL CSB AZ55 CTD ACRYLIC				1		23,296 LBS
.0292 Min X 48.0000"				Pack		23,296 LBS
Tag NI2381 LPW Loc				MTL F25103	Theo	23,296 LBS

MUNTERS CORP

Item	1 Totals	Weight	Packing Slip	
PCS		46,867 LBS	Theoretical	46,867 LBS
2				

Receiver	1620	Total Equivalent Weight	46,867 LBS
		Total Coil Length	9,826 FT



# PRODUCT CERTIFICATION

CUSTOMER NAME		SPECIFICATION STANDARD				ASTM						
JEMISON METALS/MO GL CONTRACT		ACR.G@ SKP CSB AZ55 ACR DRY				A792-10      ASTMA792						
PRODUCT NAME		ORDER NUMBER	BILL OF LADING NUMBER	INVOICE NUMBER	SHIP DATE							
GALVALUME® PLUS SHEET		208492-1	702859	1104780	1/14/17							
SIZE		CUST PO#	TR.FIRM PO#	CUSTOMER SPECIFICATION								
.0292IN * 48.0000IN * COIL		LYN929	212874									
PACKING NUMBER	Vendor Coil #	HEAT NUMBER	RWB	OLSEN	Y.P.	T.S.	EL (%)	R VALUE	BEND TEST	COATING / THICKNESS WEIGHT	Top	Bottom
785970100G		F25103									OK	
785970200G		F25103									OK	

HEAT NUMBER	C (%)	Mn (%)	S (%)	P (%)	Si (%)	Al (%)	Cu (%)	Ti (%)	Cb (%)	Ni (%)	Cr (%)	Mo (%)	V (%)	N (%)	B (%)
F25103	.041	.300	.012	.013	.005	.044	.030	.001	.000	.010	.04	.006	.001	.004	.000
F25103	.041	.300	.012	.013	.005	.044	.030	.001	.000	.010	.04	.006	.001	.004	.000

GALVALUME® PLUS IS A REGISTERED TRADEMARK OF BIEC INTERNATIONAL, INC.

This is to certify that the above test results are on record for the described materials.

STATE OF WEST VIRGINIA

County Of BROOKE

The foregoing instrument was acknowledged before me

This \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ by \_\_\_\_\_

My commission expires on \_\_\_\_\_  
PAR040V1

Notary Public

(Affix Stamp Here)

*Richard L. Nester*  
Quality Assurance Department

## THIS SHIPPING ORDER

must be legibly filled in, in ink, in indelible pencil or in Carbon, and retained by the Agent.  
 RECEIVE, subject to the classifications and lawfully filed tariffs in effect on the date of the issue of this Shipping Order

SHIPPING/INVOICE NO. 1104780

DATE SHIPPED 1/14/17

SHIP TO: LOADING NO. MHV-000840  
DOOR NO. E5

METAL ONE AMERICA, INC./CHI  
 6250 N. RIVER ROAD  
 SUITE 2055  
 ROSEMONT IL 60018

JEMISON METALS/MO GL CONTRACT  
 JEMISON DEMSEY METALS  
 188 ENTERPRISE DRIVE  
 MADISON HEIGHTS VA 245722504

WHEELING-NISSHIN, INC.  
 PENN & MAIN STREETS  
 P.O. BOX 635  
 FOLLANSBEE, WV 26037

The property described below, in apparent good order, except as noted contents and condition of contents of package unknown, insured, consigned, and destined as indicated below, which said carrier (the word carrier being used throughout this contract as meaning any person or corporation in possession of the property under the contract) agree to carry to its usual place of delivery at said destination, if on its route, otherwise to deliver to another carrier on the route to the said destination. It is mutually agreed, as to each carrier of all or any of said property over all or any portion of said route, and as to each party at any time interested in all or any of said property, that every service to be performed hereunder shall be subject to all the terms and conditions of the Uniform Domestic Freight Bill of Lading set forth in the Uniform Freight Classification in effect on the date thereof, if this is a rail or rail-water shipment, or (2) in the applicable motor carrier classification or tariff, if this is a motor carrier shipment.  
 Shipper hereby certifies that he is familiar with all the terms and conditions of the said bill of lading, including the back thereof, set forth in the classification or tariff which governs the transportation of this shipment, and the terms and conditions are hereby agreed to by the shipper and accepted for himself and his assigns.

7-N MILL ORDER NO. 208492	P.O. NUMBER 212874	LINE	P.O. DATE 1 11/15/15	RELEASE NUMBER	SHIP MODE TRUCK
REIGHT PAYMENT PREPAID	ROUTING				SHIP FROM FOLLANSBEE, WV 26037
MINIMUM WEIGHT	CARRIER KIRK TRUCKING	VEHICLE IDENTIFICATION F5006V			

COILS	LIFTS	BUNDLES	WEIGHT (SUBJECT TO CORRECTION)			
2			SKIDS	DUNNAGE	NET WEIGHT 46867	GROSS WEIGHT 46877

LINE NO.	PRODUCT SPECIFICATION/DESCRIPTION	P/C	ORDERED WEIGHT	QTY. SHIPPED	DELIVERY ALLOWANCE	SHIPPED TO DATE QTY.
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1	GALVALUME® PLUS SHEET IN COIL FORM CSB SAME CTG BOTH SIDES AZ55 ACRYLIC (STD.) NO OILING SKP GAUGE: .0292" MIN WIDTH: 48.0000" NET THEO		90 ST 46867 LB 46,525 LBS			
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LOCATION	PACKING#	LB	KG	LB	KG	FT/SHT	M/SHT	P
F3	785970100G	23571	10692	22948	10409	4958	1511	5
F3	785970200G	23296	10567	22702	10298	4905	1495	5

HEAT NO. F25103	C	MN	P	S	AL	SI	TI	CU	NI	CR	MO	V	CB	N	B	ST
041	.300	.013	.012	.044	.005	.001	.030	.010	.04	.006	.001	.000	.000	.000	.000	.000

*****SHIPPING INSTRUCTION*****															
*OHC UNLOAD. RCV HRS 7A-2P; CONTACT SANDY GOETZ OR BILL HUFFMAN AT															
*434-929-6802 NO FRIDAY OR SATURDAY SHIPMENTS FOR MONDAY DELIVERY															
*****															

Coil information matches bill of lading YES/NO Bill of lading matches PO YES/NO Packaging and coil dry and in good shape YES/NO Actual weight within 1% of B/L weight YES/NO Load tarped YES/NO Explanation of any no answers YES/NO															
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PAGE 1	FO#/PART#	LYN929	ASTMA792
CUSTOMER NO. 201479	TURN	EMPLOYEE	B/L NUMBER 702859
			NET WEIGHT 46867 TARE WEIGHT 10 GROSS WEIGHT 46877

DRIVER	Subject to Verification by the Eastern W and Inspection Bureau According to Agree
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REFER TO INVOICE NUMBER ON ALL CORRESPONDENCE.  
 ZAME is a registered trademark of Nisshin Steel Co., Ltd.  
 AGENT MUST DETACH AND RETAIN THIS SHIPPING ORDER AND MUST SIGN THE ORIGINAL BILL OF LADING.  
 VNI-188

# NI2380

Loc:  
Std:  
Whs: LPW

**A792 GALVALUME COIL CSB AZ55 CTD**  
**ACRYLIC**  
**.0292 Min X 48.0000"**

**1 PCS                      23,571 LBS**

-----Receiving Info-----  
Supplier METAL ONE-WN (# 2040)  
Supl Tag 785970100G                      Mst                      Prn  
P0                      929-001 RC                      1620-001 Job                      By lyn1  
Pk Qty                      23,571 LBS Th Qty                      23,571 LBS

-----Specifications-----  
Heat No :  
Spec :  
Condition :  
Gauge Min: 0.0000 Max : 0.0000  
Width Min: .0000 Max : .0000  
Length Min: .0000 Max : .0000  
ID: OD: 4942 FT Typ:T  
Chemistry :

Remarks : MUTERS CORP



NI2380

NI2380 Whs:LPW (GLC/23B/CBZ55A)  
A792 GALVALUME COIL CSB AZ55 CTD ACRYLIC  
.0292 Min X 48.0000"  
P0                      929-001 RC                      1620-001 Job                      Date 16Jan17  
Supplier METAL ONE-WN (# 2040)  
Sup Tg 785970100G                      1 PCS                      23,571 LBS



# NI2381

Loc:  
Std:  
Whs: LPW

**A792 GALVALUME COIL CSB AZ55 CTD**  
**ACRYLIC**  
**.0292 Min X 48.0000"**

**1 PCS                      23,296 LBS**

-----Receiving Info-----  
Supplier METAL ONE-WN (# 2040)  
Supl Tag 785970200G                      Mst                      Prn  
PO 929-001 RC 1620-001 Job                      By Lyn1  
Pk Qty                      23,296 LBS Th Qty                      23,296 LBS

-----Specifications-----  
Heat No :  
Spec :  
Condition :  
Gauge Min: 0.0000 Max : 0.0000  
Width Min: .0000 Max : .0000  
Length Min: .0000 Max : .0000  
ID: OD: 4884 FT Typ:T  
Chemistry :

Remarks : MINTERS CORP



NI2381

NI2381 Whs:LPW (GLC/23B/CBZ55A)  
A792 GALVALUME COIL CSB AZ55 CTD ACRYLIC  
.0292 Min X 48.0000"

PO 929-001 RC 1620-001 Job                      Date 16Jan17  
Supplier METAL ONE-WN (# 2040)

Supl Tag 785970200G                      1 PCS                      23,296 LBS



Prn





## PURCHASE ORDER

VENDOR

JEMISON METALS  
188 ENTERPRISE DRIVE  
MADISON HEIGHTS, VA 24572 USA

Attn: SHARON MARKHAM  
Email: smarkham@jemisonmetals.com  
JEM001 VA188 US60

PO NUMBER 225101  
PRINT DATE February 21, 2017 14:05:25  
PAGE NUMBER 1 of 2  
CURRENCY USD  
TERMS NET 30 DAYS  
DELIVERY TERMS  
CARRIER  
PO TYPE SO

SHIP TO

MUNTERS CORPORATION  
225 S MAGNOLIA AVE RTE #501S  
BUENA VISTA, VA 24416 USA

INVOICE TO

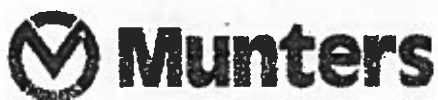
MUNTERS CORPORATION  
225 SOUTH MAGNOLIA AVENUE  
BUENA VISTA, VA 24416 USA

NOTE: For "Ship To" other than Munters, the supplier is to notify the buyer the day of shipment and provide carrier and tracking information. For non-Web Portal orders notification, notification is to be via email.  
NOTE: Munters item numbers and PO Numbers to appear on all documentation.  
NOTE: The Required Date is in North American format of MM/DD/YY.

LINE	ITEM	UM	TAX	QUANTITY	UNIT PRICE	EXTENSION
Comment: SAP WITH MUA 21645853-14 15 16 17 18 19 20 21 WALLS METAL						
0001	STE00279-76 STE, GALVALUME, 22GA, 48X156, ASTM A792	PC		300.00	\$42.2500	\$12,675.00
23960-75 24022-90 24023-90 24077-45						
	Delivery No.			Delivery Qty.	Delivery Date	
	001			300.00	02/28/2017	
0002	STE00280-33 STE, 22GA, GALVALUME, 36X156, AZ55, #, A792	PC		60.00	\$32.6000	\$1,956.00
C3488						
	Delivery No.			Delivery Qty.	Delivery Date	
	001			60.00	02/28/2017	
0003	STE00280-30 STE, 22GA, GALVALUME, 36X120, AZ55, #, A792	PC		20.00	\$25.0700	\$501.40
24250						
	Delivery No.			Delivery Qty.	Delivery Date	
	001			20.00	02/26/2017	
5318						

THIS PURCHASE ORDER IS EXPRESSLY CONDITIONED ON YOUR ASSENT TO THE MUNTERS' TERMS AND CONDITIONS AS STATED ON THE ATTACHED TERMS AND CONDITIONS OF PURCHASE. YOU INDICATE YOUR ACCEPTANCE TO THESE TERMS AND CONDITIONS OF PURCHASE IF YOU FAIL TO DELIVER WRITTEN NOTIFICATION OF OBJECTION WITHIN TEN DAYS OF THE DATE OF THIS PURCHASE ORDER.

BUYER: SARAH DUDLEY  
ACKNOWLEDGEMENT: Required within 24 hours of receipt of purchase order.  
BUY LANGUAGE: ENG



## PURCHASE ORDER

VENDOR

JEMISON METALS  
188 ENTERPRISE DRIVE  
MADISON HEIGHTS, VA 24572 USA

Attn: SHARON MARKHAM  
Email: smarkham@jemisonmetals.com  
JEMI001 VA186 US60

PO NUMBER 225101  
PRINT DATE February 21, 2017 14:05:25  
PAGE NUMBER 2 of 2  
CURRENCY USD  
TERMS NET 30 DAYS  
DELIVERY TERMS  
CARRIER  
PO TYPE SO

SHIP TO

MUNTERS CORPORATION  
225 S MAGNOLIA AVE RTE #501S  
BUENA VISTA, VA 24416 USA

INVOICE TO

MUNTERS CORPORATION  
225 SOUTH MAGNOLIA AVENUE  
BUENA VISTA, VA 24416 USA

NOTE: For "Ship To" other than Munters, the supplier is to notify the buyer the day of shipment and provide carrier and tracking information. For non-Web Portal orders notification, notification is to be via email.  
NOTE: Munters item numbers and PO Numbers to appear on all documentation.  
NOTE: The Required Date is in North American format of MM/DD/YY.

LINE	ITEM	UM	TAX	QUANTITY	UNIT PRICE	EXTENSION
0004	STE00280-29 STZ, 22GA, GALVALUME, 36X96, A255, #, A792	9C		60.00	\$20.0600	\$1,203.60

24249

Delivery No.	Delivery Qty.	Delivery Date
C01	60.00	02/28/2017

Grand Total: \$16,336.00

THIS PURCHASE ORDER IS EXPRESSLY CONDITIONED ON YOUR ASSENT TO THE MUNTERS' TERMS AND CONDITIONS AS STATED ON THE ATTACHED TERMS AND CONDITIONS OF PURCHASE. YOU INDICATE YOUR ACCEPTANCE TO THESE TERMS AND CONDITIONS OF PURCHASE IF YOU FAIL TO DELIVER WRITTEN NOTIFICATION OF OBJECTION WITHIN TEN DAYS OF THE DATE OF THIS PURCHASE ORDER.

BUYER: SARAH DUDLEY  
ACKNOWLEDGEMENT: Required within 24 hours of receipt of purchase order.  
BUY LANGUAGE: ENG

22Feb17 07:32

## J O B   W O R K   O R D E R

LYN   3021

Jemison Metals - Lynchburg  
 188 Enterprise Drive  
 Madison Hts, VA 24572  
 Tel: 434-929-6802 Fax: 434-929-4335

Job Type LEV   Process   PWC LRB  
 Metric   N   Cust  
 Desc 5318-1 5321-1 MUNTERS  
 Due Date 22Feb17   Whs LFG  
 Setup 00:00 Run 02:05 Prtd By lunsfo:

## &lt;&lt;&lt; JOB SPECIFICATIONS &gt;&gt;&gt;

Group GLS   Grade CBZ55A Gauge 0.0336 ( 0.0296 to 0.0376) ID 0.0000

## &lt;&lt;&lt; ORDER SPECIFICATIONS &gt;&gt;&gt;

Ord LYN 5318- 1 Cust MUNTERS CORP   Ga 0.0336 Wth 48.0000 Lth 156.0000  
 Part 3036/STE00279-76   Ga 0.0336 Wth 48.0000 Lth 156.0000  
 Ga Rng 0.0296to 0.0376 Pc/Tag 60  
 WthTol + 0.2500 - 0.0000 Wt/Skd  
 LthTol + 0.1870 - 0.0000 Ty JD5 Pk

Ord LYN 5321- 1 Cust MUNTERS CORP   Ga 0.0336 Wth 48.0000 Lth 156.0000  
 Part 3036/STE00279-76   Ga 0.0336 Wth 48.0000 Lth 156.0000  
 TOLERANCES - same as previous Order Item

Part 3036/STE00279-76   Ga 0.0336 Wth 48.0000 Lth 156.0000  
 Ga Rng 0.0296to 0.0376 Pc/Tag  
 WthTol + 0.2500 - 0.0000 Wt/Skd 3000  
 LthTol + 0.1870 - 0.0000 Ty JD5 Pk

## &lt;&lt;&lt; PROCESSING INSTRUCTIONS &gt;&gt;&gt;

<Step 1>  
 Level To: 48.0000 X 156.0000 700 Pcs 49947 LBS 999 Pcs/Tag

## &lt;&lt;&lt; MATERIAL TO BE USED &gt;&gt;&gt;

Tag No	Whs	Gauge	Width	Length	PCS	Weight	Heat Number	Locn
<GLC/23B/CBZ55A>								
NI2380	LPW	0.0292M	48.0000		1	23571	MTLF25103	
		Rmks: MUNTERS CORP						
NI2381	LPW	0.0292M	48.0000		1	23296	MTLF25103	
		Rmks: MUNTERS CORP						

Total: 2 46867

## &lt;&lt;&lt; MATERIAL TO BE SHIPPED &gt;&gt;&gt;

Ord LYN 5318- 1 Cust MUNTERS CORP   Part STE00279-76  
 Galvalume Sheet CSB AZ55 CTD ACRYLIC   Pcs/Tg 60   Bal 300 Pc  
 22GA X 48" X 156"   DueDt 28Feb17   21,920 LB  
 SAP WITH MUA 21645853-14 15 16 17 18 19 20 21 WALL  
 S METAL

Itm Rmks: S \*\*\*\*\*  
 ALL LOADS MUST BE TARPED REGARDLESSS OF WEATHER  
 \*\*\*\*\*  
 ALL TAGS TO BE ATTACHED WITH SLIP TIES ON SIDE OF  
 SKID AND LOADED WITH TAGS ON PASSENGER SIDE  
 \*\*\*\*\*

Con Tag	Whs	Tag No	Whs T	Gauge	Width	Length	OD	Pcs	Weight
NI2380	LPW	MU26000	LFG F	0.0336	48.0000	156.0000		60	4,281
		MU26001	LFG F	0.0336	48.0000	156.0000		60	4,281
		MU26002	LFG F	0.0336	48.0000	156.0000		60	4,281
		MU26003	LFG F	0.0336	48.0000	156.0000		60	4,281

22Feb17 07:32

## J O B   W O R K   O R D E R

LYN   3021

Jemison Metals - Lynchburg

Con Tag	Whs	Tag No	Whs T	Gauge	Width	Length	OD	Pcs	Weight
		MU26004	LFG F	0.0336	48.0000	156.0000		60	4,281
NI2381	LPW	MU26007	LFG F	0.0336	48.0000	156.0000		60	4,281
Total	No Tags	6						360	25,686

Ord LYN 5321- 1 Cust MUNTERS CORP Part STE00279-76  
 Galvalume Sheet CSB AZ55 CTD ACRYLIC Pcs/Tg 60 Bal 360 Pcs  
 22GA X 48" X 156" DueDt 28Feb17 26,303 LB  
 SAP WITH MUA 21645853-14 15 16 17 18 19 20 21  
 Itm Rmks: S \*\*\*\*\*

ALL LOADS MUST BE TARPED REGARDLESSS OF WEATHER  
 \*\*\*\*\*  
 ALL TAGS TO BE ATTACHED WITH SLIP TIES ON SIDE OF  
 SKID AND LOADED WITH TAGS ON PASSENGER SIDE  
 \*\*\*\*\*

Con Tag	Whs	Tag No	Whs T	Gauge	Width	Length	OD	Pcs	Weight
NI2380	LPW	MU26006	LFG F	0.0336	48.0000	156.0000		60	4,281
NI2381	LPW	MU26008	LFG F	0.0336	48.0000	156.0000		60	4,281
		MU26009	LFG F	0.0336	48.0000	156.0000		60	4,281
		MU26010	LFG F	0.0336	48.0000	156.0000		60	4,281
		MU26011	LFG F	0.0336	48.0000	156.0000		60	4,281
Total	No Tags	5						300	21,405

## &lt;&lt;&lt; MATERIAL TO STOCK &gt;&gt;&gt;

Cons Tg	Prod Tg	Whs Ty	Gauge	Width	Length	OD	PCS<Prn>Wt	PCS<Res>Wt
NI2381	26014	LFG F	0.0336	48.0000	156.0000		25 1784	

## &lt;&lt;&lt; JOB RECAP &gt;&gt;&gt;

	PCS	Weight	Scrap	Scrap %	Unactd Scr %
Material Allocated	2	46,867			
Master Returns					
Returns to Stock					
Work in Process					
Material to be Shipped	685	48,875			
Rejects					
Net Weight to be Produced	685	48,875			2,008- 4.28

22Feb17 07:32

T A G P I C K I N G L I S T

LYN 3028

Jemison Metals - Lynchburg  
188 Enterprise Drive  
Madison Hts, VA 24572

Job Type LEV Process PWC LRB  
Metric N Cust  
Desc 5318-1 5321-1 MUNTERS  
Due Date 22Feb17 Whs LFG  
Setup 00:00 Run 02:05 Prtd By lunsfor

=====

Tag No	Whs	Gauge	Width	Length	PCS	Weight	Heat Number	Locn
<<< MATERIAL TO BE USED >>>								
<GLC/23B/CBZ55A>								
NI2380	LPW	0.0292M	48.0000		1	23571	MTLF25103	
Rmks: MUNTERS CORP								
NI2381	LPW	0.0292M	48.0000		1	23296	MTLF25103	
Rmks: MUNTERS CORP								
Total:					2	46867		

PRODUCTION TIME	
SET UP START	7:40
SET UP FINISH	
RUN START	
RUN FINISH	8:34

PRODUCTION TIME	
SET UP START	8:34
SET UP FINISH	
RUN START	
RUN FINISH	9:30

Lynchburg Cut To Length  
Quality Assurance Form

Date: 2-23-17

Operator: M

Prod. Job #: 3028

Unplanned Downtime:

Notes:

Master Coil Width:

Tag#	26008	Wgt. 3135	PC 60	Tag#	MU26008	Wgt. 3134	PC 60	Tag#		Wgt.	Flatness	PC
Mic	030	Flatness		Mic	030	Flatness		Mic				
Width	48 1/8	Length	86 1/8	Width	48 1/8	Length	86 1/8	Width			Length	
Diagonal (a)	163 3/4	Diagonal (b)	163 3/4	Diagonal (a)	163 3/4	Diagonal (b)	163 3/4	Diagonal (a)			Diagonal (b)	

Tag#	26009	Wgt. 3135	PC 60	Tag#	26011	Wgt. 3134	PC 60	Tag#		Wgt.	Flatness	PC
Mic	030	Flatness		Mic	030	Flatness		Mic				
Width	48 1/8	Length	86 1/8	Width	48 1/8	Length	86 1/8	Width			Length	
Diagonal (a)	163 3/4	Diagonal (b)	163 3/4	Diagonal (a)	163 3/4	Diagonal (b)	163 3/4	Diagonal (a)			Diagonal (b)	

Tag#	26001	Wgt. 3135	PC 60	Tag#		Wgt.	PC	Tag#		Wgt.	Flatness	PC
Mic	030	Flatness		Mic				Mic				
Width	48 1/8	Length	86 1/8	Width				Width			Length	
Diagonal (a)	163 3/4	Diagonal (b)	163 3/4	Diagonal (a)				Diagonal (a)			Diagonal (b)	

Non-Conformance Information

Tag#	Reason or explanation of rejection / non-conformance										Attach NC check sheet