

# Audit Review and Evaluation of Jemison Metals

3800 Colonnade Parkway, Suite 250

Birmingham, AL 35242

Date of Audit: 9/8/2016

Date of Submittal: 9/16/2016

Auditors: Rachel White – Quality Manager – Central Region

## 1.0 Summary

This internal audit review provided an evaluation of Jemison Demsey Metals' current level of conformance to ISO 9001, against the current internal audit schedule. The audit measured how effectively the quality management system is implemented in conformance with the applicable requirements and standards. **Based upon my review, the QMS is effectively implemented.**

### Audit Findings

#### 1 Minor nonconformance

##### Observations

OBS-01: QMP 4.1, Document & Data Control references the Master List of Controlled Documents as Form 401; however, the master list has now been converted to the Plant and Corporate intranet pages.

OBS-02: QMP 4.2 (OFI) Section 2.0 still references Jemison Demsey.

OBS-03:

## 2.0 Overview

### 2.1 Persons Contacted:

Rick Rowland – QMR

RD Clark – Production Planner

Bryan Schach – Material Management/Purchasing

Sarah Stanford – Material Management

Robert Heinke – Alliance Group

### 2.2 Approvals/Sign off

Report Prepared by: Rachel White

Date: 9/16/16

## **4 Quality Management System**

### **4.1 Document and Data Control**

QMP 4.1 was reviewed. It was noted that the master list of controlled documents still referenced Form 401 even though the master list is now electronic (See Observation #1). Examples of document approval forms were reviewed for completeness and correct approving authority.

### **4.2 Control of Quality Records**

QMP 4.2 was reviewed. The only thing noted here was that Section 2.0 still references Jemison Demsey. (See OFI/Observation #2).

Quality Manual stored electronically, latest revision date 12/3/2015, revision level F.

## **7 Product Realization**

### **7.1, COP 2 Contract Review**

QMP 7.1 was reviewed. The contract review for Dayton Rogers, on 7/29/16 was reviewed. This was a 4 month award for galvanized sheets. Appropriate company functions were represented on the call and the contract review document was uploaded to the model. All steps of the procedure were documented for this review.

## **8 Measurement, Analysis and Improvement**

### **8.2 Internal Audit**

Internal and process audits were reviewed. The following YTD totals, for process audits, were observed on the intranet: GAD – 11, DEC – 8, SMT – 18, LYN – 2, CLV – 13. The CLV process audit on 8/12/16 was reviewed and found to be complete. The Lynchburg internal audit dated 8/31/16-9/1/16 was reviewed. The audit appeared to be thorough with one observation regarding the non-conforming area. Customer PO's, production, purchasing, and maintenance were covered. To date, audit activities are on schedule.

### **8.3 Control of Nonconforming Product**

MRB meets the first Friday of each month, via conference call, to insure appropriate disposition of all nonconforming material. Disposition is a QMR and Material Management function. The excel file for the last MRB (8/12/16) was reviewed. The reject warehouse, over 14 days, appeared to be elevated. Most of the over 14 day material was related to the OFR Nordfab material that carried over with the purchase of the Lynchburg VA facility. The mill claim warehouse, over 14 days, consisted mostly of a couple of aged AK Steel mill claims regarding coil breaks. All other MRB items appeared to be ok.

### **8.11 Corrective & Preventive Action**

Reviewed observations from the previous Surveillance Audit.

BHM:

OBS-01: The organization should review requirements for JDM Form 7-1-1 in QMP 7.1, and should ensure consistent inclusion of customer purchase orders. **Changes to QMP 7.1 were verified. New revision is 2/12/16 Rev D.**

OBS-02: The organization should review Corporate Master Listing of Quality Records to ensure current requirements are reflected (i.e. Purchasing) **Section 7 updates were reviewed. 2/12/16 Rev D**

CA activity was reviewed in the 11/16/15 management review.

### **SOP 3 Control of Monitoring and Test Equipment**

No testing or monitoring equipment at corporate location.

### **MOP 1 Management Review**

Management Review is being held a minimum of once a year. Reviewed minutes from 11/16/15. All inputs reviewed at last meeting.

### **MOP 2 Continual Improvement**

Improvement actions, capital expenditures and general business conditions were reviewed. Jemison won the AMM Service center of the year award, for items such as customer retention, growth relative to competitors/market, and innovation.

### **MOP 3 Analysis of Data**

Reviewed MOP 3 and observed reports on Devalue of product, PPM's, On Time Delivery and Vendor Score Cards.