

Process/Product Audit Checklist

Cust #: 3490		Customer: Tranetech Lynn		GRP/Size/GRD/Width: PG√SI.035"/TSG-1/34.29	
PWC: SL1		W/O#: 5805		Date: 3/22/2021	
		Part #(s): 436683400150		Auditor: Patrick Macias	
Gauge Range: .033"-.0370"		Actual Gauge: .035"		Width Range: 38.66"-38.72"	
				Width Actual: 38.703"	
Length Range: 34.26"-4.32"		Length Actual: 34.297		Feature to Feature	
				Other: 29.32"-29.38"	
				Other Actual: 29.356"	
Other: NA		Other Actual: NA		Other: NA	
				Other Actual: NA	

Item	YES	NO	N/A	Comments/Action Taken (Required for NO)
Process Inspection Sheets filled out according to <u>frequency</u> and <u>sampling</u> required?	x			Eddie Goins
Correct raw material type and size?	x			Tag(s) to use: 15447, 15448, 16233, 16234, 16235, 16236, 16237, 16238 Tag(s) used: 15447, 15448, 16233, 16234, 16235, 16236, 16237, 16238
Setup performed according to W/O?	x			
Product is acceptable according to customer-specific requirements? [Fab: Is the Part Print Present & the correct Revision? Are required measurements documented?]	x			[Fab: Print Rev: <u> x </u> , W/O Rev: <u> x </u> , Part Spec Rev: <u> x </u>] (Leave blank if non-Fab audit)
Packaging is acceptable according to customer-specific requirements?	x			
Visual Inspection performed and product meets requirements?	x			
Out of spec noted, with actions taken?			x	
Non-conforming material put into reject warehouse and physically put into non-conforming area?			x	
Required gages available & functional?	x			
All Gages Calibrated (List in Comments)	x			Gages Observed (list last calibration and when due) Fabrivation Last Cal: 3/15/2021 Due 4/15/2021
Housekeeping: Machine/Floor clean? Loose tags & paperwork cleaned up?	x			
Required PPE being worn?	x			
Forms are the latest revision per Quality Intranet?		x		List Forms (Observed Rev vs Intranet Rev) Finding 1: Using outdated form. Switching to JDM-F-014 Rv 0 2/19/2021 Training performed and documented. Corrective Action 2075.
Hardcopy Controlled Documents are listed on Quality Intranet by location?	x			List Documents and their Location: SM2-LA-001 (electronic copy)



Corrective Action Report

Case#	20757	Date Created	3/22/2021
Branch	SM2	Created By	Patrick Macias
Assigned Responsibility	Operations	Customer	TRANETECH-LYNN
Internal/External	Internal		

Has finished goods inventory been checked for the same issue? N/A

Problem Description: 3/22/21 Process audit finding 1:
 Obsolete inspection document used on Laser jobs
(Who, What, Where, When)

Root Cause Of Issue: Operator training not performed for current revision document retrieval
(Why)

Interim Responsible	Patrick Macias	Implementation Date:	3/22/2021
Plan:	Removed all obsolete documents from floor. Training performed with all laser operators, on document revision and retrieval		

Permanent Responsible	Patrick Macias	Implementation Date:	3/22/2021
Plan:	All plant personnel trained on document revision and retrieval.		

Material Disposition	----		
Audit Date 1	----	Outcome 1	----
Audit Date 2	----	Outcome 1	----
Audit Date 3	----	Outcome 1	----

Follow Up:

Complete	No Closed	No
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Jemison Metals On-The-Job (OJT) Group Training Form

Continual Learning is key to Continual Improvement in the JDM QMS. This Form recognizes that:

(Attendees):

Print Name	Initial	Print Name	Initial
Eddie Gains II	EG	Andrew Stewart	AS
Jackie Miller	JM	James Ford	JF
Travis Stewart	T.S.	Chris Gordon	CG
Travis Harris	T.H.	Walter Riley	WR
John Richardson	JR	William Keith	WK
Willie Gaymon	WG	David Wannamaker	DW
Greg Bennett	GB	Bradley Wright	BW
ASHAN Bernhacy	AB	John Bouyer	JB
Chris Biddow	CB	Kierante Pitts	KJP
Cory Kistner	CK		
Shi'Ly Jefferson	SJ		

All Attendees have successfully completed OJT for:

Location: SMZ

Training Start Date: 3-22-21 Completion Date: 3-28-21

Description: Retrieving Current Revision Document
From Quality Internet

Department: Operations

Subject: Document Revision Corrective action 20757

Signature of Trainer: [Signature]

According to this document, the OJT for these individuals have been trained and have demonstrated sufficient competence to conduct the documented function/task without further instructions. Continued performance evaluation and observation could result in additional training being specified.

Jemison Metals On-The-Job (OJT) Group Training Form

Continual Learning is key to Continual Improvement in the JDM QMS. This Form recognizes that:

(Attendees):

Print Name	Initial	Print Name	Initial
Sony Brown	SB		
Tyshaun Mobley	TM		
Whrian Widen	BW		
Thavian Bennett	TB		

All Attendees have successfully completed OJT for:

Location: SM 2

Training Start Date: 3-22-21 Completion Date: 3-28-21

Description: _____

Department: _____

Subject: _____

Signature of Trainer: _____

According to this document, the OJT for these individuals have been trained and have demonstrated sufficient competence to conduct the documented function/task without further instructions. Continued performance evaluation and observation could result in additional training being specified.